

WESTERN WESTMORELAND MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING – APRIL 16, 2026

The Board of Directors of Western Westmoreland Municipal Authority held a regular monthly meeting on Thursday, April 16, 2026 at 6:00 P.M. in the Authority conference room, duly advertised, as required, and with the following people in attendance:

1. Roll Call:

Board Members in Attendance:

Mr. Stanley Caroline, Jr.	Mr. Charles Konkus	Ms. Lisa Kovac
Mr. Joseph Lapia	Mr. Antonio Lio	Mr. JP McHugh
Mr. Shawn Stitely		

Late Arrival: 6:05 P.M.

Mr. Bob Regola

Absent:

Mr. Kurt Bonnet Mr. Dylan Mace

Others in Attendance:

Mr. Matthew Racunas, Solicitor
Mr. Chad Hanley, PE, Consulting Engineer, Herbert, Rowland & Grubic, Inc.
Mr. Justin Marchewka, CPA, Senior Audit Manager, Opst & Associates, LLC
Mr. Stanley A. Gorski, Jr., Authority Manager
Mrs. Johanna Wtorkowski, Finance Director and Assistant Secretary-Treasurer/
Recording Secretary

Attended Remotely, via Microsoft Teams:

Ms. Amanda Lee, Consulting Engineer in Training, Herbert, Rowland & Grubic, Inc.

2. Mr. Caroline led the Pledge of Allegiance.

3. Public Comments: None

4. 2025 Audit Report:

A. Mr. Justin Marchewka, CPA, Senior Audit Manager for Opst & Associates, LLC, presented the 2025 Audit Report.

1. Mr. Marchewka provided a brief review of the 2025 Audit Report. Mr. Marchewka stated that the Authority received an unqualified (clean audit) opinion.
2. Mr. Marchewka referred to the Management Discussion & Analysis (MD&A), a summary of the Authority's operations. The MD&A was reviewed by Opst & Associates, LLC, but not audited.
3. The Statement of Net Position (Balance Sheet) remained consistent with last year, with the largest changes occurring in Pension Assets and Receivables. Total assets were \$79,260,097.

4. The reduction in liabilities was due primarily to the payments on PENNVEST loans and Sewer Revenue Bonds.
5. Total Net Position was \$41,151,369.
6. There was a net increase in Total Net Position (Net Income) of \$1,860,984 for the year.
7. The Cash Flow Report provides a summary of cash received and disbursements made.
8. Mr. Marchewka stated that an additional note was added to describe the newly executed agreement with Waste Management/Valley Landfill, and the associated new revenues.
9. Mr. Marchewka referred to the Schedule of Operating Expenses, which provides a comparison to the prior year.
10. There were no deficiencies in internal controls identified that would be considered to be material weaknesses.
11. There were no instances of noncompliance with laws and procedures.
12. Mr. Marchewka referred to the supplemental information located at the end of the report that includes Schedules of Operating Expenses and a listing of investments held by the Trustee. Expenses were up by \$394,000 for the year, compared to 2024, primarily due to depreciation and utilities.
13. Mr. Marchewka asked if there were any questions. There were none.

This concluded Mr. Marchewka's presentation. Mr. Caroline thanked Mr. Marchewka for his report. Mr. Marchewka left the meeting at this time.

It is noted that Mr. Regola joined the meeting during Mr. Marchewka's presentation. The time was 6:05 P.M.

- B. A motion to accept the 2025 Annual Audit Report was made by Mr. Lapia and seconded by Mr. Konkus. The motion passed unanimously.

5. Communications: None

6. Secretary's Report: Joseph Lapia:

- A. Mr. Lapia requested approval of the meeting minutes of March 19, 2026, as presented. A motion to approve was made by Mr. Konkus and seconded by Mr. Lio. The motion passed, 7-0, with an abstention by Ms. Kovac, who did not attend the meeting.

This concluded the Secretary's Report.

7. Treasurer's Report: Lisa Kovac:

Ms. Kovac requested approval of the following requisition:

- A. Revenue Fund Requisition No. 478: \$226,008.79: A motion to approve was made by Mr. Regola and seconded by Mr. Lio. The motion passed unanimously.

This concluded the Treasurer's report.

8. Authority Manager's Report – Stanley Gorski, Jr.:

A. Plant Update:

Mr. Gorski reported that there were no NPDES violations for March. There was a plant by-pass event that occurred from March 26th to March 27th, during which 2.29" of rain fell

within a brief period, 7.1 million gallons of effluent were diverted to the Equalization Tank, and 122,000 gallons of effluent bypassed into Brush Creek. The by-pass was reported to the PaDEP. Average plant flow was 5.31 mgd. Regular flow is 3 mgd. Maximum flow was 13.83 million gallons. Rainfall was 6.61" for March.

B. General Update:

1. Mr. Gorski reported that the motor for one of the three main raw pumps at the pump station failed. Mr. Gorski had the motor inspected to see if it should be repaired or replaced. Mr. Gorski obtained a COSTARS price of \$23,202 to repair the motor, and a COSTARS price of \$58,000 to replace the motor. Mr. Gorski recommended repairing the motor, since the pump is only five years old. Mr. Gorski requested authorization for emergency repair of a 150 HP motor for Raw Sewage Pump #2 at the Pump Station, with work to be completed by United Industrial, at a cost of \$23,202.00. A motion to approve was made by Ms. Kovac and seconded by Mr. Lapia. The motion passed unanimously. Mr. Lapia asked Mr. Gorski if any of the vendors use Sourcewell. Mr. Gorski stated that he spoke with a vendor the other day who had never heard of Sourcewell. Mr. Gorski stated that the Authority has joined the Sourcewell Program.
2. Mr. Gorski requested Board authorization to hire one (1) summer employee for a period not to exceed 120 days for the year, and for the Board to set the hourly rate, which is currently \$17.00. A motion to hire one summer employee for a period not to exceed 120 days for the year was made by Mr. Lapia and seconded by Mr. McHugh. The motion passed unanimously. Mr. Lapia recommended that the rate be increased to \$20.00 per hour. Mr. Caroline stated that Penn Township Sewage Authority pays \$20.00, but he feels that the rate is a little high. Mr. Konkus stated that Penn Township pays \$15.00 per hour. After discussion, a motion was made by Mr. Konkus and seconded by Mr. Stitely to set the rate at \$20.00 per hour. The motion passed unanimously.
3. Mr. Gorski reported that the Authority received \$5,347.85 from Keytex Energy Solutions, LLC, which represents a Capacity Demand Response Curtailment Revenue Payment. Mr. Gorski reported that the Authority received a warning of possible required power reduction last month. The power reduction did not occur, but since the Authority is enrolled in the program, a payment was issued.
4. LSA-Process Control Improvements Project:
Mr. Gorski stated that HRG will provide an update for this project.
5. Mr. Gorski reported that he, Mr. Racunas, and Mr. Wolinsky are working on procedures for developers to assist them in completing the required steps when submitting plans to the Authority for approval.
6. The water consumption information that was submitted by Clean Express Auto Wash resulted in a calculated twenty-five (25) equivalent dwelling units (EDUS). The car wash is located on the site of the former Teddy's Restaurant, which had thirty-two (32) credited EDUs, so a capacity fee was not charged. Recorded consumption for the first eighteen months indicates that they are rated at 109 EDUs. The Authority re-evaluates usage after twenty-four months of operation, which will be in September 2026. Mr. Gorski reported that he sent a courtesy letter to Express Car Wash to notify them of the upcoming re-evaluation.
7. LSA-Process Control Improvements Project:
Mr. Gorski reported that the Authority is waiting for submittals. The Authority received a breakdown of what is required for the project.

8. Mr. Gorski reported that during the last high rain event, debris was discovered in the by-pass line that runs from the diversion box at the plant, into the old interceptor line that runs around the plant, and back to the Primary Clarifiers. Mr. Gorski stated that he would like to have the by-pass line inspected.
9. Mr. Gorski reported that Mr. Wolinsky will be filling in for him at the June 18, 2026 meeting, as he will be attending an event with his son.
10. Mr. Gorski reported that Mr. Wolinsky determined the reason that the sludge coagulation did not perform correctly was because there was too much air in the collected sample.

This concluded the Authority Manager's report.

9. Consulting Engineers: Amanda Lee, HRG:

A. Update:

1. HRG submitted the annual Chapter 94 Wasteload Management Report.
2. HRG completed the first Quarter 2026 tap fee calculation (for the Penn Township extended service area).
3. A bi-monthly progress meeting was held on March 25, 2026 with Mr. Gorski, Mr. Wolinsky, and Mr. Diana.

B. LSA-Process Control Improvements Project:

HRG checked with Kappe Associates, this week. Kappe informed them that the Authority can expect to receive submittals for electrical work for the blowers within the next few days, and submittals for process controls and instrumentation in mid-May. Once the submittals are approved, Kappe can order the materials and begin construction.

C. HRG's GIS team has been working on the Authority's GIS system.

D. WWTP Rerate:

1. HRG is finalizing the calculations for the Water Quality Management Permit.
2. HRG has completed work on the Component 3 Planning Module, and Mr. Gorski approved the work. Once the calculations have been completed, HRG will submit the Planning Module to the planning agencies for review, and get the permitting process started through PaDEP.

This concluded the Engineer's Report.

10. Solicitor's Report – Matthew Racunas:

- A. Mr. Racunas reported that he has been working with Mr. Gorski and Mr. Wolinsky on procedures for developers, as mentioned previously by Mr. Gorski. The procedures will consist of a step-by-step process that developers or homeowners can follow when submitting planning module applications to the Authority.
- B. Mr. Racunas reported that he met with members of the Personnel Committee regarding the policy for employees serving on the WWMA Board of Directors. Mr. Racunas reported that he sent several questions to the Pennsylvania State Ethics Commission, requesting an advisory opinion. Mr. Racunas is waiting for a response. Mr. Racunas stated that it may be one to two months before he receives a reply. Mr. Racunas suggested that the Board revisit the policy and implement the policy if a response is not received within two months and make any necessary changes once a response is received.

This concluded the Solicitor's Report.

11. Reports of Committees:

A. Personnel Committee – Joseph Lapia

1. Mr. Lapia requested that the Board table any action on the policy for Authority employees serving as Board Members. A motion to approve was made by Mr. Konkus and seconded by Mr. Lio. The motion passed unanimously. Mr. McHugh asked when action must be taken now that the item has been tabled. Mr. Racunas stated that Robert's Rules of Order state that an item should be tabled for one month and then voted on, but the Authority is waiting for a response from the Ethics Commission and can wait until a response is received before taking action.
2. Mr. Lapia asked the Board Members to submit any questions regarding the proposed policy to Mr. Racunas.

B. Finance and Budget Committee:

1. Ms. Kovac requested Board authorization to purchase a Capital Improvement Fund one-month United States Treasury Bill in the amount of \$3,400,000.00. A motion to approve was made by Mr. Lio and seconded by Mr. Regola. The motion passed unanimously.

This concluded the Finance and Budget Committee report.

C. Legal and Engineering Services Committee – Shawn Stitely and JP McHugh: There was no report.

12. Requisitions:

Mr. Caroline requested Board approval of the following Requisition:

- A. Approval of Capital Improvement Fund Requisition No. 143, in the amount of \$6,881.00. A motion to approve was made by Ms. Kovac and seconded by Mr. Lapia. The motion passed unanimously.

13. Board Member Comments:

- A. Mr. Stitely stated that the motor for the raw sewage pump #2 at the pump station weighs 4,300 lbs. Authority employees removed the motor, because United Industrial Group would have charged between \$2,800.00 and \$3,000.00 to remove it. Mr. Stitely stated that the employees will install the motor when the repairs are completed. Mr. Stitely commended the employees for their work.
- B. Mr. Stitely reported that the second 2,000-gallon storage tank for the magnesium hydroxide system has been installed. Mr. Stitely offered to show the system to anyone who is interested in seeing it.

14. Old Business: None

15. New Business:

16. Executive Session: None

17. A motion to adjourn the meeting was made by Ms. Kovac and seconded by Mr. Lio. The motion passed unanimously. The meeting was adjourned at 6:35 P.M.

Joseph N. Lapia, Secretary

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Joseph N. Lapia, Secretary



Herbert, Rowland & Grubic, Inc.
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Cranberry Township, PA 16066
724.779.4777
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CONSULTING ENGINEER'S REPORT

WESTERN WESTMORELAND MUNICIPAL AUTHORITY

Attn: Mr. Stanley A. Gorski, Jr., Authority Manager
Report Period: March 2026
HRG Project Number: R008234.0426
Prepared: April 9, 2026



April 16, 2026 Authority Meeting

RETAINER SERVICES (.0426)

- HRG attended the March Board Meeting and shall attend the April Board Meeting.
- HRG prepared and submitted the Chapter 94 Wasteload Management report to DEP by March 31st.
- HRG prepared and provided the 2026 Q1 Tap Fee Calculation to Authority Staff.

GENERAL SERVICES (.0427)

- The bi-monthly project status meeting with staff was held on March 25th.

PLANNING MODULE REVIEWS (.0428)

- No activity this month.

WWTP PROCESS IMPROVEMENTS (.0430)

WWTP Evaluation Study

- No activity this month.

SMALL CAPITAL PROJECTS (.0432)

Phase 04: Primary Clarifier Equipment Replacement

- HRG performed a LIDAR scan of the first primary clarifier tank on July 23rd and after WWMA switched the tanks, HRG scanned the second tank on August 7th. Both files have been shared with Xylem.
- A proposal has been received from Kappe for the scoped Xylem equipment. HRG will review and request revisions to the proposal as necessary.
- HRG will continue to be involved with project scope and planning; it is anticipated that the project will take place in 2026.

LSA – PROCESS CONTROL IMPROVEMENTS (.0435)

- A site visit was held on March 5, 2026, with HRG, WWMA, and Lone Pine to review the scope for the froth spray replacement. A proposal was prepared by Lone Pine for this additional scope and executed after the March Board Meeting.
- Kappe and Lone Pine have submitted their Certificate of Liability Insurance to HRG and WWMA for the project.
- HRG will review submittals and respond to clarifications as needed.

PTSA SERVICE AREA EXPANSION (.0436)

- HRG attended a joint update meeting with PTSA and WWMA on March 12th.
- Previously:
 - The PTSA Service Area Extension Agreement was approved at the July Board Meeting. HRG will review project documents from PTSA as they are received.
 - HRG assisted WWMA with the preparation of a letter of support for PTSA's LSA Grant Application.

GIS SERVICES (.0438)

- HRG is currently incorporating the Larimer Interceptor as-builts into GIS mapping.
- Incorporating lateral lines, abandoned sewer mains, and ROW into GIS mapping.
- Began creating manhole inspection forms.

WWTP RERATE PLANNING AND PERMITTING (.0439)

- HRG assisted WWMA with the preparation of a letter to DEP regarding the decommissioning of the existing grit removal system and converting the temporary magnesium hydroxide chemical addition system to a permanent part of the treatment process.
- HRG has completed a draft of the Component 3m planning module for WWMA to review. The planning module will be sent to the appropriate planning agencies for their review shortly.
- HRG has commenced early work on the Water Quality Management Permit Application. HRG plans to finalize the calculations required for this application prior to submitting the Component 3m planning module to DEP.

SYSTEM INTEGRATION SERVICES (.0440)

Phase 01: LSA Project

- No work completed this month.

END OF ENGINEER'S RETAINER SERVICES AND ACTIVE PROJECTS REPORT

Herbert, Rowland & Grubic, Inc.



Chad E. Hanley, P.E.
Group Manager | Water & Wastewater



Amanda E. Lee, E.I.
Staff Engineer | Water & Wastewater

CEH/AEL

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c: Ms. Johanna Wtorkowski
Mr. Mark Wolinsky