

WESTERN WESTMORELAND MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING – JANUARY 15, 2026

The Board of Directors of Western Westmoreland Municipal Authority held a regular monthly meeting on Thursday, January 15, 2026 at 6:00 P.M. in the Authority conference room, duly advertised, as required, and with the following people in attendance:

1. Roll Call:

Board Members in Attendance:

Mr. Kurt Bonnet	Mr. Stanley Caroline, Jr.	Mr. Charles Konkus
Ms. Lisa Kovac	Mr. Joseph Lapia	Mr. Antonio Lio
Mr. Dylan Mace	Mr. JP McHugh	

Mr. Shawn Stitely (Board Member and Western Westmoreland Municipal Authority Employee)

Absent:

Mr. Bob Regola

Others in Attendance:

Mr. Matthew Racunas, Solicitor  
Ms. Amanda Lee, Consulting Engineer in Training, Herbert, Rowland & Grubic, Inc.  
Mr. Stanley A. Gorski, Jr., Authority Manager  
Mrs. Johanna Wtorkowski, Finance Director and  
Assistant Secretary-Treasurer/Recording Secretary

2. Mr. Caroline led the Pledge of Allegiance.

3. Public Comments: None

4. Communications:

5. Secretary's Report: Joseph Lapia:

- A. Mr. Lapia requested the approval of the minutes for the regular monthly meeting of December 18, 2025, as presented, with a correction to Items 10 B 1 and 10 B 2. A motion to approve was made by Mr. Lio and seconded by Ms. Kovac. The motion passed unanimously.

This concluded the Secretary's Report.

6. Treasurer's Report: Charles Konkus:

Mr. Konkus requested approval of the following requisitions:

- A. Revenue Fund Requisition No. 474 Scott Electric: \$648.19: A motion to approve was made by Ms. Kovac and seconded by Mr. Lapia. The motion passed, 8-0, with an abstention by Mr. Konkus, who is an employee of Scott Electric. A memorandum signed by Mr. Konkus is attached to these minutes.
- B. Revenue Fund Requisition No. 475: \$248,106.59: A motion to approve was made by Ms. Kovac and seconded by Mr. Lio. The motion passed, 8-0, with an abstention by Mr. Konkus, who is a sales representative for Hey Electric. A memorandum signed by Mr. Konkus is attached to these minutes.

This concluded the Treasurer's report.

7. Authority Manager's Report – Stanley Gorski, Jr.:

A. Monthly Update:

1. Mr. Gorski Reported that there were no NPDES violations or bypasses for December 2025. Average plant flow was 2.96 mgd. Total rainfall was 1.97”.

B. Penn Township Sewage Authority (PTSA) Service Area Update: There was nothing to report.

C. Mr. Gorski requested that the Board adopt Resolution No. 2026-01, Declaring that Designated Public Records of the Authority are Approved for Disposition. A motion to approve was made by Mr. Lapia and seconded by Mr. McHugh. The motion passed unanimously.

General Updates:

1. Mr. Gorski welcomed the new Board Members to the Authority. Mr. Gorski told Mr. McHugh that he would schedule a plant tour for him.

2. Mr. Gorski reported that the bidding thresholds have been updated for 2026 as follows:

- a. Under \$13,200.00: No quotes are required.
- b. \$13,200.00 - \$24,500.00: Three written or telephone quotes are required.
- c. Over \$24,500.00: Formal bidding is required.

3. Mr. Gorski reported that the boiler project came in at \$410,000.00, with Combustion Services. This is a COSTARS price. Mr. Gorski will be presenting the proposal to the Board for consideration and approval at the February 19, 2025 meeting.

4. Mr. Gorski reported that the Authority has seen large capacity rate increases for electric service. The Authority can combat those increases by participating in a demand response program. The program requires the Authority to halt all non-essential equipment usage during a specific time. The Authority received a check in the amount of \$5,526.55 today.

5. Mr. Gorski reported that interviews were held with three strong candidates this week. Interviews were conducted by Mr. Wolinsky, Mr. Caroline, Mr. Lapia, and Mr. Gorski. Mr. Lapia will make a recommendation to the Board during his report.

6. Mr. Gorski reported that Mr. Robert Vijuk has passed the Operator's examination for a Class A rating. With Mr. Vijuk's college credits, he is currently eligible for the Class B rating. Mr. Vijuk applied to the Commonwealth of Pennsylvania for an upgraded rating. Once he receives his certification (approximately the middle of February 2026), Mr. Vijuk will be eligible for the position of Plant Operator. Mr. Vijuk will be eligible for a Class A rating when he has completed one more year of service with the Authority.

7. HRG will update the Board on the WWTP Disinfection Improvements-Sodium Hypochlorite Project and the LSA-Control Process Improvements Project.

8. A PaDEP laboratory inspection has been scheduled for March 11, 2026. The Authority is on a three-year inspection cycle.

This concluded the Authority Manager's report.

8. Consulting Engineers: Amanda Lee, HRG:

A. Update:

- 1. Ms. Lee reported that HRG completed the fourth quarter 2025 tap fee calculation for Penn Township.
- 2. HRG completed a review of the semi-annual transfer from the Revenue Fund to the Capital Improvement Fund.

3. HRG is working on the annual Chapter 94 Wasteload Management Report.
4. HRG's bi-monthly project status meeting will be held next week with Mr. Gorski, Mr. Wolinsky, and Mr. Diana.
5. HRG completed a planning module review for the Sunset Ridge Development, located in Penn Township. There are approximately 250 equivalent dwelling units (EDUs) for this development. Discussions will be held in the future to discuss how the Authority will deal with new developments.
6. A kick-off meeting will be held next week for the GIS Services Project.
7. Primary Clarifier Improvements Project:  
Ms. Lee reported that HRG will have information in the coming months, so construction can begin this summer.
8. WWTP Disinfection-Sodium Hypochlorite Project:  
Ms. Lee reported that the contractor submitted a revised proposal. HRG has not had a chance to complete a thorough review of the proposal. Ms. Lee stated that she would like to table this item until the February 19, 2026 meeting. Mr. Gorski stated that he has been considering cancelling the project. Mr. Gorski anticipates that the Authority will be moving to UV disinfection in the future, and the cost of converting disinfection from chlorine to sodium hypochlorite is approaching \$500,000.00. Mr. Gorski stated that he is not ready to recommend moving forward with UV disinfection yet, because the design would be different for the plant at its current capacity, versus the design for the plant at an increased capacity. Mr. Gorski stated that he would like to study options to improve safety features at the plant related to chlorine disinfection, with a plan to move to UV disinfection in the future, rather than converting from chlorine disinfection to sodium hypochlorite disinfection, now. A motion to table Agenda Item 8B until the February meeting was made by Mr. Lapia and seconded by Mr. Konkus. The motion passed unanimously. Mr. Konkus told Mr. Gorski that he appreciated his honest assessment of the disinfection issue.
9. LSA-Control Process Improvements Project:  
HRG received a revised proposal from the vendor that is lower than the original proposal that was approved by the Board in October 2025. HRG will meet with Mr. Gorski next week to discuss the revised proposal.
10. WWTP Rerate Project:  
HRG is working on the Component 3M Module for the plant rerate application.
11. Ms. Lee requested Board approval of the semi-annual transfer from the Revenue Fund to the Capital Improvement Fund in the amount of \$207,768.73. A motion to approve was made by Mr. Mace and seconded by Mr. Lapia. The motion passed unanimously.  
  
Mr. Caroline asked Ms. Lee to elaborate on the Component 3M submission. Ms. Lee provided a brief explanation of the steps that are being taken to apply for the treatment plant rerating. Ms. Lee stated that the Component 3M submission will be presented to the Westmoreland County Planning Department for approval. A discussion followed.

This completed the Engineer's Report.

9. Solicitor's Report – Matthew Racunas:

Mr. Racunas provided an overview of the Pennsylvania Ethics Act, regarding an Authority employee who serves on the Board of Directors. Mr. Shawn Stitely, who is an employee of Western Westmoreland Municipal Authority, was recently appointed to the Board of Directors. Mr. Racunas stated that a policy will be adopted by the Board of Directors that will serve as a guide for Board Members. Mr. Racunas suggested that Mr. Stitely contact him prior to each meeting to discuss whether Mr. Stitely needs to recuse himself on motions that are brought to the Board for consideration. Mr. Racunas stated that he does not want to take away Mr. Stitely's rights to vote on issues. Mr. Racunas explained that any Board Member should recuse himself/herself for any issues that directly affect the Board Member or a family member. Mr. Racunas stated that the Board may submit a question to the Pennsylvania State Ethics Commission for an opinion on an issue before it happens. Mr. Racunas stated that requests should be submitted ninety days before the issue occurs. Mr. Racunas explained that an opinion from the Ethics Commission is 100% protection. A discussion followed.

#### 10. Reports of Committees:

##### A. Personnel Committee – Joseph Lapia

1. Mr. Lapia recommended the hiring of Cody Kenrick as a maintenance employee, in accordance with the Collective Bargaining Agreement, with a scheduled starting date of February 2, 2026, pending pre-employment/post-offer test results. A motion to approve was made by Mr. Konkus and seconded by Mr. Bonnet. The motion passed unanimously. Mr. Konkus asked if Mr. Kenrick has a commercial driver's license (CDL). Mr. Lapia stated that Mr. Kenrick does not currently have a CDL.
2. Mr. Lapia requested that the Board adopt Resolution No. 2026-02, Recognizing the Service of Robert J. Adair, III. A motion to approve was made by Ms. Kovac and seconded by Mr. Lio. The motion passed unanimously.

##### B. Finance and Budget Committee – Lisa Kovac:

1. Ms. Kovac requested Board approval of a fund transfer listed under Agenda Item 10 B (1)(a) and an investment listed under Agenda Item 10 B(1)(b), including:
  - a. Authorize a transfer in the amount of \$22,000.00 from the Revenue Fund to the Sick Pay Reserve Account, *and*
  - b. Purchase a Capital Improvement Fund one-month United States Treasury Bill in the amount of \$3,400,000.00. A motion to approve was made by Mr. Lapia and seconded by Mr. Konkus. The motion passed unanimously.

This concluded the Finance and Budget Committee report.

##### C. Legal and Engineering Services Committee – There was no report.

#### 11. Requisitions:

Mr. Caroline requested Board approval of the following Requisition:

- A. Approval of Capital Improvement Fund Requisition No. 140, in the amount of \$6,350.00. A motion to approve was made by Ms. Kovac and seconded by Mr. McHugh. The motion passed unanimously.

#### 12. Board Member Comments:

- A. Mr. Caroline welcomed the new Board Members to the Authority, stating that he hopes that they will be able to attend every meeting.

B. Mr. Stitely stated that he will not be attending the February meeting, due to a personal commitment.

13. Old Business: None

14. New Business: None

15. Executive Session: None

16. A motion to adjourn the meeting was made by Mr. Lapia and seconded by Ms. Kovac. The motion passed unanimously. The meeting was adjourned at 6:42 P.M.

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Joseph N. Lapia, Secretary

B. Mr. Stitely stated that he will not be attending the February meeting, due to a personal commitment.

13. Old Business: None

14. New Business: None

15. Executive Session: None

16. A motion to adjourn the meeting was made by Mr. Lapia and seconded by Ms. Kovac. The motion passed unanimously. The meeting was adjourned at 6:42 P.M.

  
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Joseph N. Lapia, Secretary

**MEMORANDUM**

TO: Secretary of the Board of Directors of  
Western Westmoreland Municipal Authority

FROM: Charles T. Konkus

DATE: January 15, 2026


I, the undersigned, Director of Board of the Western Westmoreland Municipal Authority do hereby publicly announce and disclose that due to the following conflict, or possible conflict of interest, I am abstaining from voting of the hereinafter set forth matter coming before the Board of the Western Westmoreland Municipal Authority.

Nature of Possible Conflict:

Employee of Scott Electric, a supplier of electrical purchases made by the Authority

Subject to be acted upon:

Approve Revenue Fund Requisition No.474 , Scott Electric, in the amount of \$648.19

  
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(Member's Signature)

**MEMORANDUM**

TO: Secretary of the Board of Directors of  
Western Westmoreland Municipal Authority

FROM: Charles T. Konkus

DATE: January 15, 2026

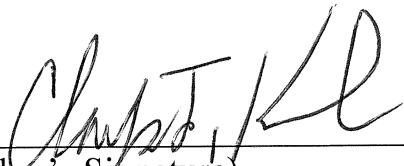
I, the undersigned, Director of Board of the Western Westmoreland Municipal Authority do hereby publicly announce and disclose that due to the following conflict, or possible conflict of interest, I am abstaining from voting of the hereinafter set forth matter coming before the Board of the Western Westmoreland Municipal Authority.

Nature of Possible Conflict:

Employee of Scott Electric, a supplier of electrical purchases made by Hey Electric, who provided services to the Authority

Subject to be acted upon:

Approve Revenue Fund Requisition No. 475, in the amount of \$248,106.59

  
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(Member's Signature)



Herbert, Rowland & Grubic, Inc.  
220 West Kensing Drive, Suite 100  
Cranberry Township, PA 16066  
724.779.4777  
www.hrg-inc.com

## CONSULTING ENGINEER'S REPORT

### WESTERN WESTMORELAND MUNICIPAL AUTHORITY

Attn: Mr. Stanley A. Gorski, Jr., Authority Manager  
Report Period: December 2025  
HRG Project Number: R008234.0426  
Prepared: January 8, 2026



### January 15, 2026 Authority Meeting

#### RETAINER SERVICES (.0426)

- HRG attended the December Board Meeting and shall attend the January Board Meeting.
- HRG worked with Authority Staff to finalize the Annual Report. Two hard copies will be provided at the January Board Meeting.
- HRG will certify the semi-annual revenue fund transfer
- HRG prepared and provided the 2025 Q4 Tap Fee Calculation to Authority Staff.
- HRG started preparing the Chapter 94 Wasteload Management report that is due to DEP by March 31<sup>st</sup>.

#### GENERAL SERVICES (.0427)

- HRG provided a cost estimate (capital cost and annual operation and maintenance cost) for an H<sub>2</sub>S Siloxane and Moisture Cleanup System. Based on a discussion between HRG and WWMA, WWMA decided to pursue replacement of the boiler system in kind via COSTARS in 2026. WWMA also plans to fix current gas flow meters to measure digester gas volumes, install natural gas flow meters, and contract a yearly maintenance program.
- The next bi-monthly project status meeting with staff will be held on January 21<sup>st</sup>.

#### PLANNING MODULE REVIEWS (.0428)

- HRG provided a planning module review for the Sunset Ridge development.

#### WWTP PROCESS IMPROVEMENTS (.0430)

##### WWTP Evaluation Study

- No activity this month.

#### GIS SERVICES (.0431)

- HRG will conduct a project kick-off meeting with WWMA in January to begin GIS services.

## **SMALL CAPITAL PROJECTS (.0432)**

### **Phase 04: Primary Clarifier Equipment Replacement**

- HRG performed a LIDAR scan of the first primary clarifier tank on July 23<sup>rd</sup> and after WWMA switched the tanks, HRG scanned the second tank on August 7<sup>th</sup>. Both files have been shared with Xylem/Evoqua.
- HRG will continue to be involved with project scope and planning; it is anticipated the project will take place in 2026.

## **WWTP DISINFECTION IMPROVEMENTS: SODIUM HYPO (.0434)**

- HRG continues final design of the sodium hypochlorite system, inclusive of dosing pumps, bulk storage, and chemical containment. Construction is targeted for Summer 2026.
- HRG conducted a site visit on October 27<sup>th</sup> to investigate electrical considerations to finalize the electrical design.
- HRG provided updated general and electrical drawings to McClure. McClure provided a construction proposal on December 18, 2025. HRG reviewed the proposal.
- On January 5<sup>th</sup>, a meeting was held with HRG, WWMA, McClure, and Rossell Automation to discuss project scope and timeline. McClure will submit a revised proposal based on the discussions.

## **LSA – PROCESS CONTROL IMPROVEMENTS (.0435)**

- On October 8<sup>th</sup>, HRG received quotes from PumpMan Pittsburgh (representing Aerzen) and Kappe (representing Gardner Denver). HRG reviewed both quotes and held meetings with WWMA to discuss next steps.
- HRG provided a recommendation at the October 16<sup>th</sup> Board Meeting to award the contract to Kappe.
- HRG conducted a site visit with WWMA and their SCADA consultant on October 27<sup>th</sup> to investigate remaining electrical and controls considerations.
- A pre-proposal execution meeting was held on October 30<sup>th</sup> with HRG, WWMA, Kappe, and their general and electrical contractors, Lone Pine Construction and NextGen Industrial Services. Discussions included clarifications on the submitted proposal, project timeline, and next steps. Minutes were distributed.
- A site visit was held on November 3<sup>rd</sup> with HRG, WWMA, Kappe, Lone Pine, and NextGen to investigate current conditions of the electrical and controls systems and to finalize scope for the proposal.
- Kappe will submit a revised proposal based on the discussions and site visit.

## **PTSA SERVICE AREA EXPANSION (.0436)**

- The PTSA Service Area Extension Agreement was approved at the July Board Meeting. HRG will review project documents from PTSA as they are received.
- HRG assisted WWMA with the preparation of a letter of support for PTSA's LSA Grant Application.

## WWTP RERATE PLANNING AND PERMITTING (.0439)

- HRG and WWMA attended a meeting with PADEP on October 15<sup>th</sup> to discuss regulatory requirements for the WWTP rerate. DEP determined that a Component 3m planning module, NPDES Permit, and WQM Permit would be required. The Component 3m planning module must be submitted first. Following the approval of the planning module, the NPDES and WQM Permits can be submitted concurrently.
- HRG communicated with DEP to obtain an abbreviated list of requirements for the Component 3m planning module as this project does not involve any construction. HRG has commenced work on the planning module. Additionally, early work on the Water Quality Management Permit Application has begun as well.

## SYSTEM INTEGRATION SERVICES (.0440)

### Phase 01: LSA Project

- HRG prepared I/O list for project and coordinated with contractor, suppliers, and Rossell Automation.

### Phase 02: Disinfection Project

- HRG prepared I/O list for project and RTU 3 programming review.

## END OF ENGINEER'S RETAINER SERVICES AND ACTIVE PROJECTS REPORT

Herbert, Rowland & Grubic, Inc.



Chad E. Hanley, P.E.  
Group Manager | Water & Wastewater



Amanda E. Lee, E.I.T  
Staff Engineer | Water & Wastewater

CEH/AEL

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c: Ms. Johanna Wtorkowski  
Mr. Mark Wolinsky