

Western Westmoreland Municipal Authority  
Agenda – January 16, 2025 Regular Monthly Meeting

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
5. Report of Secretary
  - A. Approval of Minutes of the Regular Monthly Meeting of December 19, 2024
6. Report of Treasurer
  - A. Approval of Revenue Fund Requisition No. 459: \$224,151.35
7. Report of Authority Manager
  - A. Monthly Update
  - B. Waste Management/Valley Landfill Update
  - C. Penn Township Sewage Authority (PTSA) Service Area Update
  - D. Adopt Resolution No. 2025-01, Declaring that Designated Public Records of the Authority are Approved for Disposition
  - E. Authorize the appointment of BEM Enterprises, LLC as the new Drug Testing Administrator for Western Westmoreland Municipal Authority
  - F. Authorize the purchase of a 6” in-line Hellan manual strainer from Hellan Fluid Systems, at a cost of \$11,475.00 plus freight
8. Report of Consulting Engineer: Herbert, Rowland & Grubic, Inc. (HRG)
  - A. Monthly Update
  - B. Approval of the Semi-Annual Transfer from the Revenue Fund to the Capital Improvement Fund: \$364,156.56
9. Report of Solicitor
  - A. Monthly Update
10. Reports of Committees
  - A. Personnel Committee
  - B. Finance and Budget Committee
    1. Request approval of the fund transfers listed under Agenda Items 10B (1) (a) and 10B (1) (b), and investment listed under Agenda Item 10B (1) (c):
      - a. Authorize a transfer in the amount of \$19,000.00 from the Revenue Fund to the Sick Pay Reserve Account, *and*
      - b. Authorize a transfer in the amount of \$27,316.30 from the Debt Service Reserve Fund to the Debt Service Fund, *and*
      - c. Authorize the purchase of a Capital Improvement Fund one-month United States Treasury Bill, in the amount of \$10,365,000.00.
    2. Approve Liability Insurance Policy with the insurer that provides the lowest quote to FWF Insurance Agency, Inc., for the period from 02/17/25 through 12/31/25
  - C. Legal and Engineering Services Committee

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11. Requisitions:
  - A. Approval of Capital Improvement Fund Requisition No. 128: \$14,837.06
12. Board Member Comments
13. Old Business
14. New Business
15. Executive Session
16. Adjournment