

Western Westmoreland Municipal Authority
Agenda – November 18, 2024 Regular Monthly Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
5. Report of Secretary
 - A. Approval of Minutes of the Regular Monthly Meeting of October 17, 2024
6. Report of Treasurer
 - A. Approval of Revenue Fund Requisition No. 455 Scott Electric: \$438.51
 - B. Approval of Revenue Fund Requisition No. 456: \$193,244.09
7. Report of Authority Manager
 - A. Monthly Update
 - B. Waste Management/Valley Landfill Update
 - C. Penn Township Sewage Authority (PTSA) Service Area Update
 - D. Request Board approval of and authorization to advertise 2025 regular meeting dates
 - E. Authorize a holiday luncheon for employees to be held on December 18, 2024, at a cost not to exceed \$600.00.
 - F. Authorize a retirement luncheon to be held for retiring Electrician Joseph Bell on January 3, 2025, at a cost not to exceed \$600.00
8. Report of Consulting Engineer: Herbert, Rowland & Grubic, Inc. (HRG)
 - A. Monthly Update
 - B. Approval of HRG's 2025 Rate Schedule
 - C. Approve an increase in the monthly Annual Retainer Services rate from \$1,400.00 to \$1,500.00, effective January 1, 2025
 - D. Approve LSA-Process Control Improvements Design and COSTARS Assistance agreement, at a time and materials cost not to exceed \$40,000.00
 - E. Approve WWTP Disinfection Improvements: Sodium Hypochlorite System Design and Permitting agreement, at a time and materials cost not to exceed \$35,000.00.
9. Report of Solicitor
 - A. Monthly Update
10. Reports of Committees
 - A. Personnel Committee
 1. Authorize the hiring of Robert Vijuk as a maintenance employee, in accordance with the Collective Bargaining Agreement, with a starting date of December 9, 2024, pending pre-employment/post-offer test results

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Agenda – November 18, 2024 Regular Monthly Meeting, Continued

B. Finance and Budget Committee

1. Authorize the purchase of a Capital Improvement Fund one-month United States Treasury Bill, in the amount of \$10,000,000.00
2. Authorize the Trustee, upon the maturity of the United States Treasury Bill (CUSIP No. 912797MC8) currently held in the Debt Service Reserve Fund (“DSRF”), to purchase with moneys then held in the DSRF, and accept delivery of for deposit in the DSRF, such tax-exempt municipal bonds that are DSRF Permitted Investments as shall be purchased by Commonwealth Investment Management (CIM) on the Authority’s behalf for delivery to the Trustee, at an aggregate cost of \$2,175,262.50 or less, excluding accrued interest, provided that the aggregate cost thereof, including accrued interest, does not exceed the available cash balance in the DSRF. CIM, as the Authority’s Financial Advisor, is hereby authorized to arrange for the aforementioned purchases by and sales to the Trustee.
3. Authorization to not pay the Pennsylvania Department of Labor & Industry 2025 Solvency Fee for Relief from Charges, in the amount of \$1,806.89
4. Approval of the 2024-2025 Operating Budget and 2024-2034 Capital Budget
5. Approval of the 2024 Sewer System Annual Report and 2025 Budget Report
6. Adopt Resolution No. 2024-02, Amending and Adopting a Capital Projects Plan

C. Legal and Engineering Services Committee

11. Requisitions:
 - A. Approval of Capital Improvement Fund Requisition No. 126: \$1,420.00
12. Board Member Comments
13. Old Business
14. New Business
15. Executive Session
16. Adjournment