

WESTERN WESTMORELAND MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING – JUNE 20, 2024

The Board of Directors of the Western Westmoreland Municipal Authority held a regular monthly meeting on Thursday, June 20, 2024 at 6:00 P.M. in the Authority conference room, duly advertised, as required, and with the following persons in attendance:

1. Roll Call 6:04 P.M.:

Board Members in Attendance

Mr. Kurt Bonnet	Mr. Stanley Caroline, Jr.	Mr. Charles Gilbert
Mr. Charles Konkus	Mr. Joseph Lapia	Mr. Kevin McHugh
Mr. John Slivka		

Absent:

Ms. Lisa Kovac	Mr. Dylan Mace	Mr. Bob Regola
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Others in Attendance:

Mr. Matthew Racunas, Solicitor
Mr. Chad Hanley, Consulting Engineer
Mr. Stanley A. Gorski, Jr., Authority Manager
Mrs. Johanna Wtorkowski, Finance Director and
Assistant Secretary-Treasurer/Recording Secretary

2. Mr. Caroline led the Pledge of Allegiance.

3. Public Comments: None

4. Communications: None

5. Secretary's Report: Secretary's Report: Joseph Lapia

- A. Mr. Lapia requested the approval of the minutes for the regular meeting of May 16, 2024 as presented. A motion to approve was made by Mr. Bonnet, and seconded by Mr. Konkus. The motion passed, 5-0, with abstentions by Mr. Gilbert and Mr. Konkus, who did not attend the meeting.

This concluded the Secretary's Report.

6. Treasurer's Report: Charles Konkus:

Mr. Konkus requested the approval of the following requisitions:

- A. Revenue Fund Requisition No. 447 Scott Electric: \$1,474.11: A motion to approve was made by Mr. Lapia, and seconded by Mr. Gilbert. The motion passed, 6-0, with an abstention by Mr. Konkus, who is an employee of Scott Electric. A memorandum, signed by Mr. Konkus, is attached to these minutes.
- B. Revenue Fund Requisition No. 448: \$174,132.48: A motion to approve was made by Mr. Gilbert, and seconded by Mr. McHugh. The motion passed unanimously.

This concluded the Treasurer's report.

7. Authority Manager's Report – Stanley Gorski, Jr.:

- A. Mr. Gorski reported that there were no NPDES violations nor plant by-passes for May. Average plant flow for May was 3.38 mgd. Total rainfall was 5.01".

B. Waste Management/Landfill Update:

1. Mr. Gorski reported that he is waiting for a response from representatives of Waste Management (Waste Management) regarding the proposed agreement. Mr. Gorski reported that Waste Management has requested a word document containing the proposed agreement for their review. Mr. Gorski reported that he is holding off on presenting the calculated surcharge amount to Waste Management/Valley Landfill until he receives Waste Management's comments regarding the proposed agreement.

C. Penn Township Sewage Authority (PTSA) Issue:

1. Mr. Gorski stated that WWMA and PTSA representatives are still working on the proposed agreement. A meeting with PTSA representatives has been scheduled for the third week of July 2024.

D. Odor Control/Hydrogen Sulfide Gas (H₂S) Remediation:

1. Mr. Gorski reported that \$250,000.00 has been included in the Capital Budget for odor control and H₂S remediation. Mr. Gorski stated that, after researching options, he is recommending an AirPro digital Control Unit for the Centrifuge Room. This system will spray a solution into the air that is blown out of the Centrifuge Room, dissipating the H₂S. Mr. Gorski requested Board authorization to purchase from Precision Odor Control an Ecolo AirPro digital control unit at a cost of \$8,058.20 (Capital Purchase) and five (5) gallons of 8014 Clean Citrus XStreme Vapor Solution, at a cost of \$3,679.86 (Operating Expense), for a total cost of \$11,738.06. Mr. Konkus asked if this was COSTARS pricing. Mr. Gorski stated that the vendor is not a COSTARS vendor. Mr. Lapia asked Mr. Gorski if he has looked into the Sourcewell website (www.sourcewell.org) for pricing. Mr. Gorski stated that he has not visited the Sourcewell website. Mr. Gilbert asked how often the solution will need to be purchased. Mr. Gorski stated that five (5) gallons should last twelve (12) to eighteen (18) months. Mr. Gorski stated that with a purchase of five (5) gallons, the fifth gallon is provided at no charge. A motion to authorize the purchase from Precision Odor Control, as stated in the agenda, was made by Mr. Konkus, and seconded by Mr. Gilbert. The motion passed unanimously.

E. General Updates:

1. Mr. Gorski reported that he was very impressed with the sodium hypochlorite system at St. Mary's Water Authority. The sodium hypochlorite would replace chlorine gas for disinfection. Mr. Gorski stated that there is no odor with the sodium hypochlorite. There are two 2,000-gallon totes containing sodium hypochlorite, which is pumped into the system with two (2) peristaltic pumps. Mr. Gorski will be providing cost estimates for design and implementation, in the near future. A discussion followed.
2. Mr. Gorski reported that a mixed-bed biofilm reactor system for ammonia treatment is a viable alternative for the Authority. (This system combines the best characteristics of activated sludge and biofilm processes.) Mr. Gorski explained that the system includes a natural form of BBs or beads that are added to the aeration system, feeding necessary bacteria. The BBs/beads are safe for the environment, and last for twenty (20) years. This is an ideal system for situations where there is a small footprint, as is the case with WWMA's wastewater treatment plant site. Mr. Gorski will provide additional information in the coming months.
3. Insurance Broker Services:
 - A. Mr. Gorski stated that the cover letter and Request for Proposal (RFP) for insurance brokerage services are ready for distribution. Mr. Gorski stated that

RFPs will be sent to Duncan Insurance Group, Triangle Insurance, Wagner Insurance, and Paul Fisher and KC Benefits Services. Mr. Gorski asked the Board if an RFP should be sent to FWF Insurance Agency, Inc., (the Authority's current insurance broker), as well. The Board instructed Mr. Gorski to send an RFP to FWF Insurance. A discussion followed.

4. Mr. Gorski reported that he and Mark Wolinsky gave a presentation on ammonia and leachate on June 18, 2024 at the PennTec Conference. Mr. Gorski stated that the presentation was well-attended. Mr. Gorski thanked the Board for giving Mr. Wolinsky and himself the opportunity to attend the conference.

This concluded the Authority Manager's report.

8. Consulting Engineer: Chad Hanley, HRG:

A. Update:

1. Mr. Hanley stated that Mr. Gorski has covered most of the items that were included on his monthly report.
2. Mr. Hanley reported that HRG is making progress with the Toxic Reduction Evaluation (TRE). The Pennsylvania Department of Environmental Protection (PaDEP) asked one question, which HRG answered. Mr. Hanley stated that the PaDEP was happy with HRG's response. Work on the TRE is moving forward.

This concluded the Engineer's report.

9. Solicitor's Report – Matthew Racunas:

- A. Mr. Racunas stated that Mr. Gorski covered all of the items that needed to be addressed. Mr. Racunas stated that he will submit the Drug and Alcohol Policy to the Personnel Committee for their review.

This completed the Solicitor's report.

10. Reports of Committees:

- A. Personnel Committee: Joseph Lapia: There was no report.

- B. Finance and Budget Committee: Charles Konkus:

1. Mr. Konkus requested Board authorization to purchase a Capital Improvement Fund three-month United States Treasury Bill, in the amount of \$8,865, 000.00. A motion to approve was made by Mr. Lapia, and seconded by Mr. McHugh. The motion passed unanimously.

This concluded the Finance and Budget Committee report.

- C. Legal and Engineering Services Committee: Kevin McHugh: There was no report.

11. Requisitions and PENNVEST Payments:

Mr. Caroline requested Board approval of the following Requisition:

- A. Approve Capital Improvement Fund Requisition No. 121, in the amount of \$1,553.93: A motion to approve was made by Mr. Konkus, and seconded by Mr. Lapia. The motion passed unanimously.

12. Board Member Comments:

- A. Mr. Caroline commended Mr. Gorski, Mrs. Wtorkowski, and Mr. Wolinsky, stating that things are going well.

13. Old Business: None

14. New Business: None

15. Executive Session: None

16. A motion to adjourn the meeting was made by Mr. Lapia, and seconded by Mr. Slivka. The motion passed unanimously. The meeting was adjourned at 6:27 P.M.



Joseph N. Lapia, Secretary

MEMORANDUM

TO: Secretary of the Board of Directors of
Western Westmoreland Municipal Authority

FROM: Charles T. Konkus

DATE: June 20, 2024

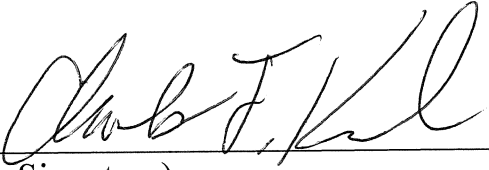
I, the undersigned, Director of Board of the Western Westmoreland Municipal Authority do hereby publicly announce and disclose that due to the following conflict, or possible conflict of interest, I am abstaining from voting of the hereinafter set forth matter coming before the Board of the Western Westmoreland Municipal Authority.

Nature of Possible Conflict:

Employee of Scott Electric, a supplier of electrical purchases made by the Authority

Subject to be acted upon:

Approve Revenue Fund Requisition No. 447, Scott Electric, in the amount of \$1,474.11



(Member's Signature)



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CONSULTING ENGINEER'S REPORT

WESTERN WESTMORELAND MUNICIPAL AUTHORITY

Attn: Mr. Stanley A. Gorski, Jr., Authority Manager
Report Period: May 2024
HRG Project Number: R008234.0426



June 20, 2024 Authority Meeting

RETAINER SERVICES (.0426)

- HRG will prepare the 2024 Q2 Tap Fee calculation prior to the July Authority meeting.

GENERAL SERVICES (.0427)

- HRG met with Authority Staff on March 8 to discuss integration options and the Xylem proposal.
- HRG evaluated recycle pump replacement/upgrade and provided recommendations.
- HRG has attended meetings regarding the service area agreement.
- Landfill discharge:
 - HRG met with Authority Staff multiple times during the month of May to discuss the landfill agreement review.
 - HRG investigated the feasibility of SBRs in future plant expansions and the impact of the landfill's ammonia loading to the sizing of these SBRs. HRG also investigated technologies by World Water Works that may be beneficial.

PLANNING MODULE REVIEWS (.0428)

- No Planning Module reviews were completed in May.
- HRG completed a review of the Planning Module, Component 3M for Penn Township Sewer Authority's Harrison City Trunk Line.

NPDES PERMIT RENEWAL (.0429)

- HRG finalized the TRE workplan and was submitted to PADEP on May 14, 2024 ahead of the July 1, 2024 deadline.
 - PADEP commented on the workplan on June 3, 2024 and HRG addressed their concern on June 3, 2024. PADEP was satisfied with our response.
- HRG proceeded with the TRE Report preparations and will continue to work on it as sampling results come in.
 - HRG worked with Authority Staff to develop a sampling plan for the Toxics Reduction Evaluation Report (TRE).
 - HRG assisted with a sampling plan and laboratory investigations

WWTP PROCESS IMPROVEMENTS (.0430)

LSA State-Wide Grant Project

Grant funds must be spent by June 2026. The goal is to complete drawings and scope of work specifications in summer 2024; approve COSTARS proposal and submittals in fall 2024; and commence construction in early spring 2025.

- HRG met with Authority Staff on March 8 to discuss adjustments to the Sanitaire Proposal. HRG reviewed an updated proposal and cost breakdown received by Sanitaire on March 21, 2024. HRG is also investigating blower replacements as an alternative per Staff request.
 - Blower selection was provided to the Authority in May for review

WWTP Evaluation Study

- HRG received the preliminary effluent limits from DEP on May 22, 2023. HRG reviewed these and concluded there are significant differences between the effluent limits of the current stream conditions and a waterway that receives mitigated acid mine drainage flow. HRG continues to evaluate WWTP alternatives.

GIS SERVICES (.0431)

- No updates.

CULVERT INSPECTION (.0433)

- The inspection will be conducted in September.

END OF ENGINEER'S RETAINER SERVICES AND ACTIVE PROJECTS REPORT

Herbert, Rowland & Grubic, Inc.



Chad E. Hanley, P.E.
Group Manager | Water & Wastewater

CEH/SCS/LBL/kmg
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c: Ms. Johanna Wtorkowski
Mr. Mark Wolinsky