

Western Westmoreland Municipal Authority
Agenda – November 13, 2023 Regular Monthly Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
5. Report of Secretary
 - A. Approval of Minutes of the Regular Monthly Meeting of October 19, 2023
6. Report of Treasurer
 - A. Approval of Revenue Fund Requisition No. 435 Scott Electric: \$48.74
 - B. Approval of Revenue Fund Requisition No. 436 Stone & Company: \$59.70
 - C. Approval of Revenue Fund Requisition No. 437: \$154,884.93
7. Report of Authority Manager
 - A. Monthly Update
 - B. COA-Phase III Project:
 1. Project Update
 - C. Authorize the purchase of a flow meter, sensors, and batteries, from ADS, LLC, at a cost of \$23,954.70
 - D. Authorize the purchase of a 2024 Chevrolet 3500 regular cab utility work truck from Tri-Star Chevrolet, at a cost not to exceed \$65,000.00
 - E. Authorize the Authority Manager to advertise for the sale of the 2013 Chevrolet 3500 utility truck on Municibid.com, with a minimum bid stated
 - F. Request Board approval of and authorization to advertise 2024 regular meeting dates
 - G. Request Board Approval of Mockenhaupt Benefits Group’s Proposal for January 1, 2024 Actuarial Valuation of Postemployment Benefits Other than Pension (OPEB), in the amount of \$3,200.00.
 - H. Authorize a holiday luncheon for employees to be held in December 2023, at a cost not to exceed \$500.00.
 - I. Authorize a retirement luncheon to be held on January 3, 2024, at a cost not to exceed \$500.00, for retiring Chief Operator Rudy Brnilovich.
8. Report of Consulting Engineer: Herbert, Rowland & Grubic, Inc. (HRG)
 - A. Monthly Update
 - B. Approve HRG’s 2024 Rate Schedule
9. Report of Solicitor
 - A. Monthly Update
10. Reports of Committees
 - A. Personnel Committee
 1. Approve the Union Collective Bargaining Agreement, with an effective date of October 1, 2023
 - B. Finance and Budget Committee
 1. Request approval of the fund transfer listed under Agenda Item 10B (1) (a) and investments listed under Agenda Item 10B (1) (b) and 10B (1) (c):
 - a. Authorize a transfer in the amount of \$130,911.42 from the Revenue Fund to the PENNVEST Account, *and*
 - b. Authorize the purchase of a Capital Improvement Fund two-month United States Treasury Bill, in the amount of \$8,570,000.00, providing the interest rate is positive, *and*

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B. Finance and Budget Committee, Continued

- c. Approve Adjustment to Debt Service Reserve Fund three-month United States Treasury Bill purchase approved at the 10/19/23 meeting, from par value of \$2,176,000.00 to par value of \$2,200,000.00
2. Approval of the 2023-2024 Operating Budget and 2023-2033 Capital Budget
3. Approval of the 2023 Sewer System Annual Report and 2024 Budget Report
4. Adopt Resolution No. 2023-02, Adopting a Capital Projects Plan
5. Authorization to not pay the Pennsylvania Department of Labor & Industry 2024 Solvency Fee for Relief from Charges, in the amount of \$1,565.54

C. Legal and Engineering Services Committee

11. Requisitions:

- A. Approval of Capital Improvement Fund Requisition No. 112: \$18,810.63

12. Board Member Comments

13. Executive Session

14. Adjournment