

Western Westmoreland Municipal Authority
Agenda – September 21, 2023 Regular Monthly Meeting
Revised September 19, 2023, 8:39 A.M.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
5. Report of Secretary
 - A. Approval of Minutes of the Regular Monthly Meeting of August 17, 2023
6. Report of Treasurer
 - A. Approval of Revenue Fund Requisition No. 431 Scott Electric: \$538.99
 - B. Approval of Revenue Fund Requisition No. 432: \$1,293,858.80
7. Report of Authority Manager
 - A. Monthly Update
 - B. COA-Phase III Project:
 1. Project Update
 - C. Approval of Revised Internal Control Procedures for the Purchasing Cycle
 - D. Discussion and/or deliberation and/or Board action regarding 60-month lease of a Kyocera TaskAlfa 3554CI with Print/Copy/Fax/Scan Capability, from CCA Solutions, at a monthly cost of \$174.50, which includes all supplies, except paper
 - E. Approval of proposal from ADS Environmental Services for Data Analysis and Report Generation for flow meters currently installed in the system, for the period from 09/01/23 through 08/31/24, for an annual total cost of \$10,056.00, to be billed monthly, at \$838.00 per month.
8. Report of Consulting Engineer: Herbert, Rowland & Grubic, Inc. (HRG)
 - A. Monthly Update
9. Report of Solicitor
 - A. Monthly Update
10. Reports of Committees
 - A. Personnel Committee
 1. Approve the Minimum Municipal Obligation Worksheet (MMO) for the Western Westmoreland Municipal Authority Pension Plan #65-436-8 N1 (Defined Benefit Plan) for the Plan Year 2024
 2. Approve the Minimum Municipal Obligation Worksheet (MMO) for the Western Westmoreland Municipal Authority Pension Plan #65-436-8 N2 (Cash Balance Plan) for the Plan Year 2024
 - B. Finance and Budget Committee
 1. Request approval of the fund transfer listed under Agenda Item 10B (1) (a) and investment listed under Agenda Item 10B (1) (b):
 - a. Authorize a transfer in the amount of \$126,793.61 from the Revenue Fund to the PENNVEST Account, *and*
 - b. Authorize the purchase of a Capital Improvement Fund two-month United States Treasury Bill, in the amount of \$8,430,000.00, providing the interest rate is positive

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2. Approve Workers Compensation Insurance Policy Renewal with EMC Insurance for the Period from October 2, 2023 through October 2, 2024, in the amount of \$16,372.00.

C. Legal and Engineering Services Committee

11. Requisitions:

- A. Approval of Capital Improvement Fund Requisition No. 109: \$15,199.83

12. Board Member Comments

13. Executive Session

14. Adjournment