

Western Westmoreland Municipal Authority
Agenda – October 19, 2023 Regular Monthly Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
5. Report of Secretary
 - A. Approval of Minutes of the Regular Monthly Meeting of September 21, 2023
6. Report of Treasurer
 - A. Approval of Revenue Fund Requisition No. 433 Scott Electric: \$312.42
 - B. Approval of Revenue Fund Requisition No. 434: \$190,442.60
7. Report of Authority Manager
 - A. Monthly Update
 - B. COA-Phase III Project:
 1. Project Update
 2. Approve Contract Change Order No. 07, for final project quantities, in the decrease amount of \$531,983.94, resulting in a new contract amount of \$4,543,500.05
 3. Approval and submittal to PENNVEST of Pay Estimate No. 18 (Final) in the amount of \$46,000.00, as submitted by Kukurin Contracting, Inc. for the period ending 09/26/23
 - C. Authorize the Authority Manager to hire a maintenance employee with a start date of January 8, 2024, contingent on passing a required physical and pre-employment drug screening
 - D. Authorize the Authority Manager and Foreman to attend the Water and Wastewater Equipment, Treatment and Transport (WWETT) Show from January 24-27, 2024, in Indianapolis, Indiana
8. Report of Consulting Engineer: Herbert, Rowland & Grubic, Inc. (HRG)
 - A. Monthly Update
9. Report of Solicitor
 - A. Monthly Update
10. Reports of Committees
 - A. Personnel Committee
 - B. Finance and Budget Committee
 1. Request approval of the fund transfer listed under Agenda Item 10B (1) (a) and investment listed under Agenda Item 10B (1) (b):
 - a. Authorize a transfer in the amount of \$130,988.08 from the Revenue Fund to the PENNVEST Account, *and*
 - b. Authorize the purchase of a Debt Service Reserve Fund three-month United States Treasury Bill, in the amount of \$2,176,000.00, providing the interest rate is positive
 2. Presentation of 2023-2024 Operating Budget and 2023-2033 Capital Budget
 - C. Legal and Engineering Services Committee
11. Requisitions:
 - A. Approval of Capital Improvement Fund Requisition No. 110 Scott Electric: \$293.04
 - B. Approval of Capital Improvement Fund Requisition No. 111: \$9,500.62
 - C. Approval of PENNVEST, Loan No. 75375, COA-Phase III, Requisition No. 15, and authorize submission to PENNVEST: \$46,000.00

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12. Board Member Comments
13. Executive Session
14. Adjournment