

WESTERN WESTMORELAND MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING – JUNE 15, 2023

The Board of Directors of the Western Westmoreland Municipal Authority held a regular monthly meeting on Thursday, June 15, 2023 at 6:00 P.M. in the Authority conference room, duly advertised, as required, and with the following persons in attendance:

1. Roll Call:

Board Members in Attendance:

Mr. Stanley Caroline, Jr.	Mr. Charles Gilbert	Mr. Joseph Lapia
Mr. Kevin McHugh	Mrs. Barbara McIntyre	Mr. John Slivka
Mr. Mark Wolinsky		

Late Arrival 6:22 P.M.:

Mr. Bob Regola

Absent:

Mr. Charles Konkus                      Mr. Dylan Mace

Others in Attendance:

Mr. Jeff Ries, Solicitor  
Mr. Matthew Racunas, Solicitor (Attended remotely during Executive Session)  
Mrs. Samantha Schmucker, Consulting Engineer  
Mr. Stanley A. Gorski, Jr., Authority Manager  
Mrs. Johanna Wtorkowski, Finance Director and Assistant Secretary-Treasurer/Recording Secretary

2. Mr. Caroline led the Pledge of Allegiance.

3. Public Comments: None

4. Communications: None

5. Secretary's Report: Secretary's Report: Barbara McIntyre:

- A. Mrs. McIntyre requested the approval of the minutes for the regular meeting of May 18, 2023. A motion to approve was made by Mr. Lapia, and seconded by Mr. Wolinsky. The motion passed, 6-0, with an abstention by Mrs. McIntyre, who did not attend the meeting.

This concluded the Secretary's Report.

6. Treasurer's Report – Due to Mr. Konkus' absence, Mrs. Wtorkowski requested approval of the following requisitions:

- A. Revenue Fund Requisition No. 424: Scott Electric: \$658.08: A motion to approve was made by Mr. Wolinsky, and seconded by Mrs. McIntyre. The motion passed unanimously.  
B. Revenue Fund Requisition No. 425: Stone & Company: \$34.79: A motion to approve was made by Mr. Lapia, and seconded by Mr. Gilbert. The motion passed unanimously.  
C. Revenue Fund Requisition No. 426: \$171,476.14: A motion to approve was made by Mr. Wolinsky, and seconded by Mrs. McIntyre. The motion passed unanimously.

This concluded the Treasurer's report.

7. Authority Manager's Report – Stanley Gorski, Jr.:

- A. Mr. Gorski reported that there were no NPDES violations nor plant by-passes during May. Average plant flow was down, at 2.53 mgd, due to low rainfall.  
B. COA-Phase III Project:  
1. Final punch list items will be addressed by the contractor during the week of June 26, 2023. Items include some restoration work, some fence repairs, and a few minor leaks that must be repaired. Mr. Gorski reported that he heard back from Mr. Kukurin (contractor for the COA-Phase III Project). Mr. Gorski will discuss Mr. Kukurin's response during the Executive Session.  
C. Mr. Gorski requested Board approval to purchase a file server with licensing for the office, a rack and UPS units for separation of servers, and a storage and backup solution, from Exelos, at a (COSTARS) cost of

\$19,400.57. A motion to approve was made by Mr. Lapia, and seconded by Mr. Slivka. Mr. Lapia asked where the server will be stored. Mr. Gorski stated that the equipment will be placed in a separate building. Mr. Gorski stated that this equipment will allow for the upgrade of the Operator 10 operating system, which is nearing end-of-life, and it will allow for the completion of the SCADA System installation. The motion passed unanimously.

D. NPDES Permit:

1. Mr. Gorski reported that the Authority has not yet heard back from the PaDEP, regarding the Authority's request for information regarding the aluminum and iron limits. As soon as the Authority receives a response from the PaDEP, Mr. Gorski will present the information to the Board.

E. The PaDEP Plant inspection will be conducted by Mr. Zach Flannigan on Friday, June 23, 2023.

F. Executive Session Items:

1. Kukurin pipe discussion.
2. PTSA Service Area

G. Mr. Gorski thanked the Board and Mrs. Wtorkowski, stating that it has been one (1) year to the day, since his promotion to Authority Manager.

This concluded the Authority Manager's report.

8. Consulting Engineer: Samantha Schmucker, HRG:

Mrs. Schmucker reviewed Mr. Hanley's written report dated June 15, 2023.

A. Planning Module Reviews:

1. There were no planning module reviews completed during May. A planning module has been submitted for R.A. Snoznik. This will be discussed during the Executive Session.

B. NPDES Permit Renewal:

1. Mrs. Schmucker stated that seven (7) new parameters were added to the draft NPDES Permit. Two (2) of the parameters (aluminum and iron) were unexpected, and HRG sent a letter to the PaDEP, requesting clarification. Sampling parameters were included in the draft permit for weekly, bi-monthly, monthly, and bi-quarterly sampling. Mrs. Schmucker stated that Authority personnel will need to be mindful of the sampling requirements. Mrs. Schmucker stated that the draft permit will require a Water Quality Based Effluent Limit (WQBEL) report and a Toxic Reduction Evaluation (TRE). HRG will present a proposal to the Board for this work, once the final permit has been received.

C. Treatment Plant Evaluation:

1. The Authority received the preliminary effluent limits that HRG was waiting for, in order to update the plant model and evaluate alternatives. HRG had requested two situations: existing stream conditions and restored stream conditions. There were no changes to the current draft permit for existing conditions, but for restored stream conditions, more stringent parameters were added, including CBOD, dissolved oxygen, cadmium, copper, selenium, zinc, chloroform, and chlorobromomethane.

This concluded Mrs. Schmucker's report. The complete report is attached to these minutes.

9. Solicitor's Report – Jeff Ries: There was no report.

10. Reports of Committees:

A. Personnel Committee: Joseph Lapia:

1. Mr. Lapia requested Board authorization to offer the position of Operations and Compliance Manager to Mark Wolinsky, at a starting rate equal to 90% of the approved salary for this position (90% of \$80,000.00, or \$72,000.00), with a start date on or about July 17, 2023. The Operations and Compliance Manager position will be under the new Administrative Benefits and Salary Policy. A motion to approve was made by Mrs. McIntyre, and seconded by Mr. Gilbert. The motion passed, 6-0, with an abstention by Mr. Wolinsky, who was the subject of the motion. Mr. Wolinsky accepted the position. Mr. Caroline congratulated Mr. Wolinsky, and Mrs. McIntyre welcomed Mr. Wolinsky as an employee of the Authority.

This concluded the Personnel Committee Report.

B. Finance and Budget Committee: John Slivka:

1. Mr. Slivka requested Board approval of a transfer in the amount of \$126,583.03 from the Revenue Fund to the PENNVEST Account. A motion to approve was made by Mr. Lapia, and seconded by Mrs. McIntyre. The motion passed unanimously.

This concluded the Finance and Budget Committee report.

C. Legal and Engineering Services Committee: Kevin McHugh: There was no report.

11. Requisitions and PENNVEST Payments:

Mr. Caroline requested Board approval of the following Requisition:

- A. Approve Capital Improvement Fund Requisition No. 106, in the amount of \$102,390.11: A motion to approve was made by Mrs. McIntyre, and seconded by Mr. Wolinsky. The motion passed unanimously.

12. Board Member Comments:

- A. Mrs. McIntyre welcomed Mr. Wolinsky, and stated that the Board is looking forward to working with him.  
B. Mr. Wolinsky stated that it has been an honor to work with all in attendance for the past thirteen (13) years, and he looks forward to serving the Authority in a new capacity. Mr. Wolinsky thanked the Board for the position.

13. Executive Session: A motion was made by Mr. Lapia, and seconded by Mr. Wolinsky, to enter into an executive session to discuss personnel matters and matters of legal matters. The motion passed unanimously. The executive session began at 6:13 P.M.

It is noted that Mr. Regola joined the meeting during the Executive session, at 6:22 P.M.

A motion to return to the regular order of business was made by Mr. Lapia, and seconded by Mrs. McIntyre. The motion passed unanimously. The Board returned to the regular meeting at 7:56 P.M. The items discussed were personnel and legal issues.

14. A motion to adjourn the meeting was made by Mrs. McIntyre, and seconded by Mr. Wolinsky. The motion passed unanimously. The meeting was adjourned at 7:56 P.M.

  
Barbara L. McIntyre, Secretary

MEMORANDUM

TO: Secretary of the Board of Directors of  
Western Westmoreland Municipal Authority

FROM: Mark J. Wolinsky

DATE: June 15, 2023

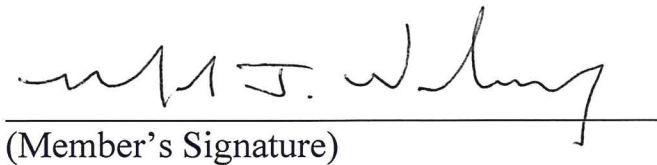
I, the undersigned, Director of Board of the Western Westmoreland Municipal Authority do hereby publicly announce and disclose that due to the following conflict, or possible conflict of interest, I am abstaining from voting of the hereinafter set forth matter coming before the Board of the Western Westmoreland Municipal Authority.

Nature of Possible Conflict:

Subject of motion for the Authority to offer employment for the position of Operations & Compliance Manager

Subject to be acted upon:

Offer the position of Operations & Compliance Manager to Mark Wolinsky, at a starting rate equal to 90% of the approved salary for this position, with a start date on or about July 17, 2023. The Operations & Compliance Manager position will be under the new Administrative Benefits and Salary Policy.

  
\_\_\_\_\_  
(Member's Signature)



**Construction Status Report**

Report Period: **February-23**

Prepared By: BMB  
 Date: Jun 2, 2023

Total Days: 730  
 Days Expended: 742  
 Days Remaining: -12

Construction Start Date: May 19, 2021  
 Construction Completion Date: May 19, 2023

Contract	Contract Award	B Approved Change Orders	C=(A+B) Current Contract Amount	D Value of Work Completed to Date	E=(D/C) Percent Complete	F=100-E Percent Remaining	F=(B/C) Percent Change Orders
Kukurin Contracting, Inc.	\$ 4,744,447.00	\$ 65,044.99	\$ 4,809,491.99	\$ 4,218,508.05	99%	1%	1%

Retainage: \$ 46,000.00  
 Net Amount Earned to Date: \$ 4,172,508.05  
 Previous Payments: \$ 4,172,508.05  
**Balance Due This Pay Period: \$ (0.00)**

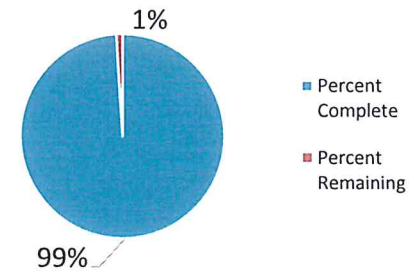
**Balance to Finish Plus Retainage: \$ 636,983.94**

**COMMENTS:**

**Work Completed This Period:**

- Reviewed CCTV reports and final survey information
- Development of record drawings
- Conducted field visit with WWMA to review restoration
- Updated punch list and provided to KCI
- Total Number of Construction Meetings:  
 (6) Virtual Check-ins after bid during pipe shortage, (1) Preconstruction, (26) Construction Progress Meetings
- Total Number of full Inspector Days: 291.5, 12 in February

**Project Status**



Western Westmoreland Municipal Authority  
 COA Improvement Project - Phase III  
 Change Order Summary



Kukurin Contracting, Inc.  
 Current Contract Amount w/ Approved Change Orders: \$ 4,809,491.99

Note: Items in bold have been completed.

CO No.	CPR No.	Change Order Description	Approved		Pending		Comment
			Add	Deduct	Add	Deduct	
	01	Paintertown Rd - Remove Drop From Existing MH RPT-2	\$ 1,972.45				Originally \$4,383.01, negotiated to \$2,133.12 and then \$1,972.45. Incorporated on Change Order No. 1, Approved at Board Meeting on 12.16.2021.
	02	Davis Bacon Wage Rate Modification	\$ 49,278.34				Originally \$53,228.28, negotiated to \$49,278.34. Incorporated on Change Order No. 2, Approved at Board Meeting on 12.16.2021.
	03	Additional Paving between MHs 9 & 10			<del>\$ 6,056.07</del>		Coordinated with Contractor. Change Proposal Request rejected, it is the Contractor's responsibility to repair and damage that occurs outside of trench line.
	04	Strapping Down Manholes	\$ 822.63				Proposal provided for ~\$820 / manhole. WWMA to strap down 7 manholes internally, one manhole (RM-01) to be strapped down by KCI. Incorporated on Change Order No. 3, Approved at Board Meeting on 10.20.22
	05	Broken 8" Water Line	\$ 8,420.62				Approved at Board Meeting on 10.20.22
	06	18" Drop Connection at RBR30	\$ 2,409.22				Approved at Board Meeting on 4.20.23
	07	18" Drop Connection at RM-3	\$ 2,141.73				Approved at Board Meeting on 4.20.23
	08	Pipe Material Escalation			\$ 577,179.00		KCI request for a change based on escalated pipe material costs from time of bid to actual construction. May 9th letter requested an adjustment of
	09	Final Quantity Adjustment			\$ (531,984.00)		Estimated amount. To be confirmed once last pay application submitted.

**TOTAL** \$ 65,044.99 \$ - \$ 45,195.00 \$ -  
**TOTAL Approved as % of Contract Value:** 1.35%  
**TOTAL Approved & Pending as % of Contract Value:** 2.29%



Herbert, Rowland & Grubic, Inc.  
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Cranberry Township, PA 16066  
724.779.4777  
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## CONSULTING ENGINEER'S REPORT

### WESTERN WESTMORELAND MUNICIPAL AUTHORITY

Attn: Mr. Stan Gorski, Jr.  
Report Period: May 2023  
HRG Project Number: R008234.0426

June 15, 2023 Authority Meeting

#### RETAINER SERVICES (.0426)

- HRG will begin the 2023 Q2 COA report in July.

#### GENERAL SERVICES (.0427)

- No significant updates. Previously, HRG provided PFAS data review from the landfill discharge and WWTP sampling and attended a meeting with WWMA and PTSA staff to discuss the service area agreement.

#### PLANNING MODULE REVIEWS (.0428)

- HRG completed three reviews at the end of April and beginning of May including Tuscan Hills Ph 7, Battlefield Sports Complex, and Express Auto Wash. No additional planning module reviews were done in the month of May.

#### NPDES PERMIT RENEWAL (.0429)

##### PRE-DRAFT PERMIT SURVEY

Previously, HRG assisted the Authority with coordination with DEP and additional sampling to meet the DEP detection limits. All data has been submitted to DEP and HRG anticipates that additional sampling will eliminate at least five (5) of the eleven (11) WQBELs.

- A Draft NPDES permit was received on May 10, 2023 and HRG reviewed and provided a Draft Permit Review Memo on May 16, 2023. HRG reviewed significant permit changes with Authority Staff on May 17.
  - HRG will prepare a proposal for the required TRE and WQBEL Reports for the Board's consideration following the issuance of the final permit.
- HRG prepared a comment letter to DEP on May 22, 2023.
  - The comment letter questions the addition of total aluminum and iron to the sampling requirements. Additionally, the comment letter requested confirmation of parameters to be included in the TRE and WQBEL Reports. No response has been received to date.



## WWTP PROCESS IMPROVEMENTS (.0430)

### LSA Grant Application

- The fully executed grant agreement was received on May 4<sup>th</sup> and HRG will review the document to determine compliance requirements and work with staff on project scope.

### COVID-19 ARPA PA Small Water and Sewer Program Grant Application

- No significant updates. Previously:
  - HRG submitted the grant application for the plant instrumentation and SCADA upgrade project. Responses are anticipated in July or September.

### WWTP Evaluation Study

- HRG received the preliminary effluent limits from DEP on May 22, 2023. HRG will review these and continue alternative analysis efforts based on this information. Of note, there are significant differences between the effluent limits of the current stream conditions and a waterway that receives mitigated acid mine drainage flow.

## GIS SERVICES (.0431)

- No updates.

## SMALL CAPITAL PROJECTS (.0432)

### Chemical Addition Project

- No changes. HRG briefly reviewed the project with Authority staff and shall continue discussions in the future. HRG will explore chemical addition options as part of the WWTP Evaluation Study.

## END OF ENGINEER'S RETAINER SERVICES AND ACTIVE PROJECTS REPORT

Herbert, Rowland & Grubic, Inc.



Chad E. Hanley, P.E.  
Group Manager | Water & Wastewater

CEH/SCS/kmg  
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c: Ms. Johanna Wtorkowski