

Western Westmoreland Municipal Authority  
Agenda – May 18, 2023 Regular Monthly Meeting

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Annual Audit:
  - A. Review of 2022 Annual Audit Report by Edward P. Opst, CPA
  - B. Approve 2022 Annual Audit Report
5. Communications
6. Report of Secretary
  - A. Approval of Minutes of the Regular Monthly Meeting of April 20, 2023
7. Report of Treasurer
  - A. Approval of Revenue Fund Requisition No. 422 Stone & Co.: \$154.97
  - B. Approval of Revenue Fund Requisition No. 423: \$188,226.12
8. Report of Authority Manager
  - A. Monthly Update
  - B. COA-Phase III Project:
    1. Project Update
    2. Approval and submittal to PENNVEST of Pay Estimate No. 16 in the amount of \$198,950.56, as submitted by Kukurin Contracting, Inc. for the period ending 04/28/23
    3. Discussion and/or Deliberation and/or Possible Board Action regarding Kukurin Contracting, Inc.'s request for increase in contract amount for price increases for pipe, resulting from COVID-19.
    4. Authorize the purchase of a new Authority vehicle at a cost not to exceed the Capital Budget amount of \$40,000.00, and authorize the trade-in or sale of the 2011 Chevrolet Tahoe
    5. Authorization for Authority Foreman Michael Diana and any interested Board Member(s) to attend the WEFTEC 96<sup>th</sup> Annual Technical Exhibition & Conference from September 30, 2023 – October 4, 2023, at McCormick Place, in Chicago, IL
9. Report of Consulting Engineer: Herbert, Rowland & Grubic, Inc. (HRG)
  - A. Monthly Update
10. Report of Solicitor
  - A. Monthly Update
11. Reports of Committees
  - A. Personnel Committee
    1. Approve Administrative Salary and Benefits Policy for new hires
    2. Discussion and/or deliberation and/or Board action regarding light duty policy
  - B. Finance and Budget Committee
    1. Request approval of the fund transfer listed under Agenda Item 11B (1) (a), and investment listed under Agenda Item 11B (1) (b):
      - a. Authorize a transfer in the amount of \$126,373.67 from the Revenue Fund to the PENNVEST Account, *and*
      - b. Authorize the purchase of a Capital Improvement Fund two-month United States Treasury Bill, in the amount of \$7,550,000.00, providing the interest rate is positive.
  - C. Legal and Engineering Services Committee

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12. Requisitions:

A. Approval of Capital Improvement Fund Requisition No. 105: \$42,966.06

B. Approval of PENNVEST, Loan No. 75375, COA-Phase III, Requisition No. 13, and authorize submission to PENNVEST: \$198,950.56

13. Board Member Comments

14. Executive Session

15. Adjournment