

Western Westmoreland Municipal Authority  
Agenda – April 20, 2023 Regular Monthly Meeting

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
5. Report of Secretary
  - A. Approval of Minutes of the Regular Monthly Meeting of March 16, 2023
6. Report of Treasurer
  - A. Approval of Revenue Fund Requisition No. 420 Scott Electric: \$447.88
  - B. Approval of Revenue Fund Requisition No. 421: \$218,012.62
7. Report of Authority Manager
  - A. Monthly Update
  - B. COA-Phase III Project:
    1. Project Update
    2. Approval and submittal to PENNVEST of Contract Change Order No. 05, for 18” drop connection at RBR-30 (\$2,409.22) and 18” drop connection at RM-3 (\$2,141.73), for a net increase amount of \$4,550.95, resulting in a new contract amount of \$4,809,491.99
    3. Approval and submittal to PENNVEST of Pay Estimate No. 15 in the amount of \$124,933.81, as submitted by Kukurin Contracting, Inc. for the period ending 03/31/23
  - C. Board authorization to hire one (1) summer employee for a period not to exceed 120 days for the year, at the rate of \$15.50 per hour
  - D. Authorization for Foreman Michael Diana and any interested Board Member(s) to attend the PennTec 2023 94<sup>th</sup> Annual Technical Conference & Exhibition from June 18-21, 2023, at the Hershey Lodge Conference Center and Hotel, in Hershey, PA
  - E. Board authorization to purchase replacement windows for the new lunch room and the Authority Manager’s office, from AB Specialties, at a COSTARS cost of \$7,485.00
8. Report of Consulting Engineer: Herbert, Rowland & Grubic, Inc. (HRG)
  - A. Monthly Update
9. Report of Solicitor
  - A. Monthly Update
10. Reports of Committees
  - A. Personnel Committee
    1. Discussion and/or deliberation and/or Board action regarding DROP plan for the Authority’s Defined Benefit Pension Plan
    2. Authorize Solicitor to prepare a light duty policy
  - B. Finance and Budget Committee
    1. Authorize a transfer in the amount of \$126,319.69 from the Revenue Fund to the PENNVEST Account
    2. Approve the allocation of \$1,580.33 in unrestricted funds from the 2022 Rate Mitigation Account (RMA) allocations to 4<sup>th</sup> quarter 2023 premium reduction for the Authority’s health care plan, in accordance with RMA guidelines.
  - C. Legal and Engineering Services Committee

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11. Requisitions:
  - A. Approval of Capital Improvement Fund Requisition No. 104: \$64,167.26
  - B. Approval of PENNVEST, Loan No. 75375, COA-Phase III, Requisition No. 12, and authorize submission to PENNVEST: \$124,933.81
12. Board Member Comments
13. Executive Session
14. Adjournment