

Western Westmoreland Municipal Authority  
 Agenda – Regular Monthly Meeting  
 May 21, 2020

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Annual Audit:
  - A. Review of 2019 Annual Audit and 2019 Single Audit Report by Edward P. Opst, CPA (Distributed on 05/01/2020 and 05/15/2020)
  - B. Approval of 2019 Annual Audit and 2019 Single Audit Report
5. Communications
  - A. Letter from Local No. 487 Union
6. Report of Secretary
  - A. Approval of Minutes of Special Meeting of April 16, 2020 (Distributed on 05/15/2020)
  - B. Approval of Minutes of Regular Meeting of April 16, 2020 (Distributed on 05/15/2020)
7. Report of Treasurer – (Distributed on 05/15/2020)
  - A. Approval of Revenue Fund Requisition No. 341: \$190,187.57
8. Report of General Manager
  - A. Adopt Resolution No. 2020-05: PENNVEST SD17 Resolution to Apply for PENNVEST Loan, for the Consent Order and Agreement (COA)-Phase III Project (Distributed on 05/15/2020)
  - B. Approve Letter of Responsibility for PENNVEST loan application (Distributed on 05/15/2020)
  - C. Primary Clarifier Rehabilitation Project:
    1. Approve Revised Schedule (Distributed on 05/15/2020)
    2. Coordination and Arc Flash Study Discussion
  - D. Switchgear Replacement Project:
    1. Approve Revised Schedule (Distributed on 05/15/2020)
  - E. COA-Phase III Project:
    1. Approve Updated COA-Phase III Project Schedule Based on PENNVEST’s Board Meeting of July 22, 2020, and Approve Alternative Updated COA-Phase III Project Schedule Based on PENNVEST’s Board Meeting of October 21, 2020 (Distributed on 05/15/2020).
    2. Authorize the General Manager to Sign and Submit the PaDOT and Penn Township Road Occupancy Permit Applications
    3. COA-Phase III Right-of-Way Acquisition Update
    4. Approve Revised Language for Klingensmith Right-of-Way Agreements, 27-01-04-0-232, PT-RW-09; 27-01-04-0-231, PT-RW-10; and 54-07-04-0-018, PT-RW-11; and Provide a Connection and Waive Assessment for Klingensmith Property, Tax Map No. 27-01-04-0-233.
    5. Approve the Following COA-Phase III Project Right-of-Way Agreements and Reimbursement of Bank Fee for Mortgage Joinder Agreement:

Earl W. and Doris J. McKeever	55-13-00-0-016	PT-RW-19	Paintertown Interceptor	\$500.00
Richard E. and Debra L. McKeever	54-05-00-0-008	PT-RW-16	Paintertown Interceptor	\$500.00
Richard E. and Debra L. McKeever	54-05-00-0-009	PT-RW-17	Paintertown Interceptor	\$500.00
Joseph V. and Kelly Schoffstahl	19-03-04-0-018	BR-RW-16	Bushy Run Interceptor	\$500.00
Mark A. and Kate A. Zingarelli (R/W)	54-07-04-0-027	PT-RW-08	Paintertown Interceptor	\$942.00
Mark A. and Kate A. Zingarelli	54-07-04-0-027	PT-RW-08	Paintertown Interceptor	\$300.00
(Reimburse Bank Fee for Mortgage Joinder)				
Keith R. Biskup, Biskup Brothers, LLC	19-03-04-0-019	BR-RW-17	Paintertown Interceptor	\$500.00

Total

\$3,742.00

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9. Report of Assistant Manager
  - A. Discussion and Possible Action Regarding Opting Out of the Families First Coronavirus Response Act (FFCRA) Provisions Contained in the Federal Emergency Paid Sick Leave Act (EPSLA) and the Federal Expanded Family and Medical Leave Act (EFMLEA)
  - B. Coronavirus 2019 (COVID-19) Paid Leave Policy: Discussion and Possible Approval
10. Report of Consulting Engineer (Distributed on 05/15/2020)
11. Report of Solicitor
12. Reports of Committees
  - A. Personnel Committee
    1. Adopt Resolution No. 2020-04, to amend the Authority’s non-uniform pension plan administered by the Pennsylvania Municipal Retirement System pursuant to Article IV of the Pennsylvania Municipal Retirement Law (Distributed on 05/15/2020)
  - B. Finance and Budget Committee (Distributed on 05/15/2020)
    1. Request approval of the fund transfer, listed under Agenda Items 12B (1) (a), and investments listed under Agenda Items 12B (1) (b) and (c):
      - a. Authorize a transfer in the amount of \$140,243.83 from the Revenue Fund to the PENNVEST Account, *and*
      - b. 2015/2016 Capital Improvement Fund one-month United States Treasury Bill, in the amount of \$4,500,000.00, providing the interest rate is positive *and*
      - c. 2016 Construction Fund one-month United States Treasury Bill, in the amount of \$2,021,000.00, providing the interest rate is positive
    2. Approve the continuation of making annual additional pension deposits to the Authority’s Defined Benefit Pension Plan, in order to reduce the unfunded liability
  - C. Legal and Engineering Services Committee
13. Requisitions and PENNVEST Payments
  - A. Approval of Requisitions listed under agenda items 13A (1):
    1. 2015/2016 Capital Improvement Fund Requisition No. 59, and authorize submission to PENNVEST: \$40,796.03.
14. Board Member Comments
15. Executive Session Regarding Personnel Matters
16. Adjournment