

Western Westmoreland Municipal Authority
Agenda – Special Meeting
April 16, 2020

1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
 - A. Mark Wolinsky has been reappointed to represent Hempfield Township on the WWMA Board of Directors, for a five-year term ending December 31, 2024.
5. Report of Secretary
 - A. Approval of Minutes of Regular Meeting of February 20, 2020 (Distributed on 03/13/2020)
6. Report of Treasurer – (Distributed on 03/13/2020)
 - A. Ratify Revenue Fund Requisition No. 338 Scott Electric, dated March 19, 2020: \$666.22
 - B. Ratify Revenue Fund Requisition No. 339, dated March 19, 2020: \$488,601.86
7. Report of General Manager – No Report
8. Report of Assistant Manager
 - A. Approve the Following COA-Phase III Project Right-of-Way Agreements:

| | | | | |
|---------------------------------|----------------|----------|-----------------------|------------|
| Rocco and Linda Marie D’Ascenzo | 19-02-13-0-015 | BR-RW-26 | Bushy Run Interceptor | \$2,268.00 |
| Michael D. Kleinschmidt | 19-03-04-0-045 | BR-RW-14 | Bushy Run Interceptor | \$ 500.00 |
| Total | | | | \$2,768.00 |
 - B. Request Board Approval to Purchase Additional Lighting Fixtures, Consisting of Six Wall Packs and Seventeen Coach Lights, less one 60W LED Wall-Pac, for a net increase of \$951.73.
 - C. Present to Board of Directors written proposed amendment to Western Westmoreland Municipal Authority’s By-Laws, to amend and codify By-Laws meeting methods (Distributed on 04/09/2020).
 - D. Adopt COVID-19 Declaration of Disaster Emergency for the Western Westmoreland Municipal Authority, Westmoreland County, Pennsylvania (Distributed on 04/16/2020).
 - E. Approval of Western Westmoreland Municipal Authority Employee Emergency Response Plan for Infectious Disease Outbreak, with an Emphasis on Coronavirus Disease 2019 (COVID-19) (Distributed on 04/03/2020).
 - F. Approval of payment of full wages to employees who are working from home and/or on-call. This authorization will be effective as of Friday, March 13, 2020 (the date on which President Trump declared a national emergency), and will remain in effect for as long as a mitigation work schedule is in effect.
 - G. Authorize payment of full wages to employees who have tested positive for COVID-19 or are awaiting test results, or who are under self-quarantine as a result of exposure to someone who has tested positive for COVID-19, for the period from March 13, 2020 through April 1, 2020; and authorize the Authority to meet or exceed the requirements of the Families First Coronavirus Response Act (FFCRA), beginning April 2, 2020 and for as long as the FFCRA Act is in effect.
9. Report of Consulting Engineer – No Report (Written report distributed on 03/16/2020)
10. Report of Solicitor

Western Westmoreland Municipal Authority
Agenda – Special Meeting, Continued
April 16, 2020

11. Reports of Committees

A. Personnel Committee

B. Finance and Budget Committee (Distributed on 03/13/2020)

1. Ratify the fund transfer, listed under Agenda Items 11B (1) (a), and investments listed under Agenda Items 11B (1) (b) and (c):
 - a. Ratify a transfer in the amount of \$140,243.83 from the Revenue Fund to the PENNVEST Account, *and*
 - b. ratify the purchase of a 2015/2016 Capital Improvement Fund one-month United States Treasury Bill, in the amount of \$4,553,000.00, providing the interest rate is positive (Note: The purchase was not made, as the U.S. Treasury bill yield was negative.), *and*
 - c. ratify the purchase of a 2016 Construction Fund one-month United States Treasury Bill, in the amount of \$2,020,000.00, providing the interest rate is positive. (Note: The purchase was not made, as the U.S. Treasury bill yield was negative.)

C. Legal and Engineering Services Committee

12. Requisitions and PENNVEST Payments

A. Ratify Requisition listed under agenda item 12A (1):

1. 2015/2016 Capital Improvement Fund Requisition No. 57, dated March 19, 2020, and authorize submission to PENNVEST: \$43,337.88

13. Board Member Comments

14. Adjournment