

Western Westmoreland Municipal Authority  
Agenda – Regular Monthly Meeting  
April 16, 2020

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
  - A. Pennsylvania State Ethics Statement of Financial Interest Forms for the Year 2019 are due by May 1, 2020.
5. Report of Secretary
6. Report of Treasurer – (Distributed on 04/09/2020)
  - A. Approval of Revenue Fund Requisition No. 340: \$206,076.54
7. Report of General Manager – No Report
8. Report of Assistant Manager
  - A. Approve payment to McCutcheon Enterprises, Inc., for disinfection of sections of Control Building, Sludge Processing Building, Lab, and Maintenance Building, at a cost of \$4,200.00.
  - B. Adopt Resolution No. 2020-03, amending the By-Laws to allow teleconferencing of meetings, as presented in writing to the Board of Directors at a Special Meeting that was held on April 16, 2020, at 6:00 P.M.
  - C. Primary Clarifier Rehabilitation Project: Board approval of the following amended project dates:
    1. Revised Bid Opening Date: Wednesday, May 27, 2020
    2. Present Bid Tabulations to the Legal & Engineering Services Committee: Thursday, June 4, 2020
    3. Award Project: Thursday, June 18, 2020
  - D. Mitigation work schedule for Union employees will return to two teams, effective Monday, May 4, 2020. Administrative staff will begin working in two teams with rotating days of 3 days on-site and two days at home in week one, and two days on-site and three days at home in week two, effective Monday, May 4, 2020.
  - E. Authorize the submission of the loan application for the COA-Phase III Project to PENNVEST, once all permits have been approved.
9. Report of Consulting Engineer – No Report
10. Report of Solicitor
11. Reports of Committees
  - A. Personnel Committee
  - B. Finance and Budget Committee (Distributed on 04/09/2020)
    1. Request approval of the fund transfer, listed under Agenda Items 11B (1) (a), and investments listed under Agenda Items 11B (1) (b) and (c):
      - a. Authorize a transfer in the amount of \$140,243.83 from the Revenue Fund to the PENNVEST Account, *and*
      - b. 2015/2016 Capital Improvement Fund one-month United States Treasury Bill, in the amount of \$4,540,000.00, providing the interest rate is positive *and*
      - c. 2016 Construction Fund one-month United States Treasury Bill, in the amount of \$2,021,000.00, providing the interest rate is positive.
  - C. Legal and Engineering Services Committee

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12. Requisitions and PENNVEST Payments
  - A. Approval of Requisitions listed under agenda items 12A (1) and 12A (2):
    1. 2015/2016 Capital Improvement Fund Requisition No. 58, and authorize submission to PENNVEST: \$17,594.13, *and*
    2. 2016 Construction Fund Requisition No. 55, and authorize submission to PENNVEST: \$2,743.18.
13. Board Member Comments
14. Executive Session Regarding Personnel Matters
15. Adjournment