

Western Westmoreland Municipal Authority
 Agenda – Regular Monthly Meeting
 January 16, 2020

1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
 - A. Charles Konkus has been reappointed to represent Penn Township on the WWMA Board of Directors, for a five-year term ending December 31, 2024.
 - B. PMAA is offering Board Member training on Wednesday, March 25, 2020, at the Double Tree by Hilton, in Mars, PA.
 - C. Pennsylvania State Ethics Statement of Financial Interest Forms for the Year 2019 are due by May 1, 2020.
5. Report of Secretary
 - A. Approval of Minutes of Regular Meeting of December 19, 2019 (Distributed on 01/10/20)
6. Report of Treasurer – (Distributed on 01/10/20)
 - A. Approval of Revenue Fund Requisition No. 334 Scott Electric: \$1,331.04
 - B. Approval of Revenue Fund Requisition No. 335: \$318,416.01
7. Report of General Manager
 - A. Adopt Resolution No. 2020-01, Declaring that Designated Public Records are Approved for Disposition (Distributed on 01/10/20)
 - B. Approve the Following COA-Phase III Project Right-of-Way Agreements:

Alex D. Boyd	19-03-07-0-052	BR-RW-03	Bushy Run Interceptor	\$500.00
Christopher A. and Lindsay Hornicak	19-02-13-0-022	BR-RW-29	Bushy Run Interceptor	\$500.00
Joanne M. Radakovich	19-03-07-0-050	BR-RW-05	Bushy Run Interceptor	\$500.00
Michael N. Radakovich	19-03-07-0-049	BR-RW-06	Bushy Run Interceptor	\$500.00
Michael N. Radakovich, Administrator, for the Estate of Joseph Radakovich, Sr.	19-03-07-0-048	BR-RW-07	Bushy Run Interceptor	\$500.00
Roberts Property Group	54-08-07-0-010	MN-RW-01	Manor Interceptor	\$500.00
Roberts Property Group	19-03-07-0-057	MN-RW-02	Manor Interceptor	\$500.00
Total				\$3,500.00
 - C. COA-Phase III Project: Right-of-Way Status (Status reports distributed on 01/10/20)
 - D. Authorize Advertisement for Bids for the Primary Clarifier Rehabilitation Project
 - E. Adopt Resolution No. 2020-02, Adopting the Norfolk Southern Railway Company License Agreement, Activity No. 1275681.
8. Report of Assistant Manager
9. Report of Consulting Engineer (Distributed on 01/10/20)
 - A. Approval of Semi-Annual Transfer from Revenue Fund to Capital Improvement Fund: \$70,464.46
10. Report of Solicitor
 - A. Cavittsville-Ardara System Discussion
11. Reports of Committees
 - A. Personnel Committee
 - B. Finance and Budget Committee (Distributed on 01/10/20)
 1. Request approval of the fund transfer, listed under Agenda Items 11B (1) (a), and investments listed under Agenda Items 11B (1) (b), 11B (1) (c), and 11B (1) (d):
 - a. Authorize a transfer in the amount of \$140,243.83 from the Revenue Fund to the PENNVEST Account, *and*

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- b. 2015/2016 Capital Improvement Fund one-month United States Treasury Bill, in the amount of \$4,543,000.00, *and*
- c. 2016 Construction Fund one-month United States Treasury Bill, in the amount of \$2,014,000.00, *and*
- d. 2015/2016 Debt Service Reserve Fund six-month United States Treasury Bill, in the amount of \$2,318,000.00.

- 2. Approve Liability Insurance Policy with EMC Insurance for the Period from 02/17/20 through 02/17/21, in the Amount of \$39,736.00.

Quotes: EMC Insurance \$39,736.00
 Selective Insurance \$73,979.00
 Housing and Redevelopment Insurance Exchange (HARIE) would not submit a formal quote: stating that they could not beat EMC's price.

C. Legal and Engineering Services Committee

12. Requisitions and PENNVEST Payments

A. Approval of Requisitions listed under agenda item 12A (1) and 12A (2):

- 1. 2015/2016 Capital Improvement Fund Requisition No. 55, and authorize submission to PENNVEST: \$30,078.17, *and*
- 2. 2016 Construction Fund Requisition No. 53, and authorize submission to PENNVEST: \$2,968.34.

13. Board Member Comments

14. Executive Session Regarding Personnel Matters, COA-Phase III Project Rights-of-Way/Declarations of Taking, Property Acquisition, and Potential Litigation

15. Adjournment