

Western Westmoreland Municipal Authority
Agenda – January 20, 2022 Regular Monthly Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
 - A. Letter and Resolution from Township of Penn regarding Stan Caroline’s reappointment to the WWMA Board of Directors (Distributed on 01/14/22)
 - B. Bidding Thresholds for 2022 (Distributed on 01/14/22)
 - C. The Commonwealth of Pennsylvania State Ethics Commission Statement of Financial Interests for 2021 is due to the WWMA office on or before May 1, 2022. (Distributed on 01/05/22)
5. Report of Secretary
 - A. Approval of Minutes of the Regular Meeting of December 16, 2021 (Distributed on 01/14/22)
6. Report of Treasurer (Distributed on 01/14/22)
 - A. Approval of Revenue Fund Requisition No. 382 Scott Electric: \$728.84
 - B. Approval of Revenue Fund Requisition No. 383 Stone & Co.: \$55.68
 - C. Approval of Revenue Fund Requisition No. 384: \$337,822.20
7. Report of General Manager
 - A. Update on Waste Management (Valley) Landfill issue
 - B. Update on Appointing HRG Engineering as the Authority’s Consulting Engineer at the February 17, 2022 Reorganization Meeting, including an Annual Engineering Services Agreement which commences on March 1, 2022 and extends through February 28, 2023
8. Report of Assistant Manager
 - A. Plant Maintenance (Weekly/Monthly)
 - B. General Plant Maintenance
 - C. NPDES Report (Rainfall, Plant or System Violations)
 - D. Plant Projects
9. Report of Consulting Engineer (Distributed on 01/14/22)
 - A. Wet Weather Issues
 - B. COA-Phase III Project:
 1. Approval and submittal to PENNVEST of Pay Estimate No. 4 in the amount of \$988,912.08 as submitted by Kukurin Contracting, Inc. for the period ending 12/31/21
 2. Project Update
 - C. CCTV of Bushy Run (Phase 2 COA Improvement Project)
 - D. NPDES Permit Renewal
 - E. Toxic Reduction Evaluation (TRE)
 - F. Switchgear Replacement Project Update
 - G. Approval of Semi-Annual Transfer from Revenue Fund to Capital Improvement Fund: \$390,752.38
10. Report of Solicitor
11. An Executive Session may be held to discuss the following items:
 - A. Personnel Issue Regarding COVID Protocol
 - B. Construction Project-Related Items
 - C. Legal and Engineering Items
 - D. Solicitor Proposals
 - E. Potential Litigation

12. Reports of Committees

A. Personnel Committee

1. Promote Jayson R. Arnold to the position of Plant Operator, effective January 24, 2022, in accordance with the Collective Bargaining Agreement (CBA)
2. Discuss, and/or Deliberate, and/or take Official Action regarding COVID Protocol

B. Finance and Budget Committee (Distributed on 01/14/22)

1. Request approval of the fund transfers listed under Agenda Item 11B (1) (a) and 11B (1) (b), and investment listed under Agenda Item 11B (1) (c):
 - a. Authorize a transfer in the amount of \$124,739.45 from the Revenue Fund to the PENNVEST Account, *and*
 - b. Authorize a transfer in the amount of \$14,000.00 from the Revenue Fund to the Sick Pay Reserve Account, *and*
 - c. Authorize the purchase of a Capital Improvement Fund one-month United States Treasury Bill, in the amount of \$6,615,000.00, providing the interest rate is positive.

C. Approve Liability Insurance Policy with EMC Insurance for the Period from 02/17/22 through 02/17/23, in the Amount of \$39,688.00. (Quotes distributed on 01/14/22)

Quotes:	EMC Insurance	\$39,688.00
	Grundy Insurance	\$49,986.00
	Selective Insurance	\$79,269.00

D. Legal and Engineering Services Committee

1. Discuss, and/or Deliberate, and/or take Official Action regarding Authority Solicitor Proposals

13. Requisitions

- A. Approval of Capital Improvement Fund Requisition No. 83, Kukurin Contracting, Inc., and authorize submission to PENNVEST: \$601,549.16
- B. Approval of Capital Improvement Fund Requisition No. 84: \$38,662.08
- C. Approval of PENNVEST, Loan No. 75375, COA-Phase III, Requisition No. 1, and authorize submission to PENNVEST: \$387,362.92

14. Board Member Comments

15. Adjournment