

Western Westmoreland Municipal Authority  
Agenda – October 21, 2021 Regular Monthly Meeting  
Revised October 20, 2021, 7:30 A.M.

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
5. Report of Secretary
  - A. Approval of Minutes of the Regular Meeting of September 16, 2021 (Distributed on 10/13/21)
6. Report of Treasurer (Distributed on 10/13/21)
  - A. Approval of Revenue Fund Requisition No. 374 Scott Electric: \$219.79
  - B. Approval of Revenue Fund Requisition No. 375 Stone & Co.: \$1,182.53
  - C. Approval of Revenue Fund Requisition No. 376: \$332,116.59
7. Report of General Manager
  - A. Update on 2021A Bond Issue
    1. Discussion and Approval of Investments for the Debt Service Reserve Fund and Excess Reserve Account, at the recommendation of Financial Advisor Robert Fisher
  - B. Digester Cleaning Project:
    1. Approval of ACV Environmental Services, Inc., Pay Estimate No. 1, for the period ending 09/30/21, in the amount of \$114,712.50
  - C. Update on Waste Management (Valley) Landfill issue
8. Report of Assistant Manager
  - A. Plant Maintenance (Weekly/Monthly)
  - B. General Plant Maintenance
  - C. NPDES Report (Rainfall, Plant or System Violations)
  - D. Plant Projects
9. Report of Consulting Engineer
  - A. Wet Weather Issues
  - B. COA-Phase III Project:
    1. Approval of Kukurin Contracting, Inc., Pay Estimate No. 1, for the period ending 09/24/21, in the amount of \$257,489.34
  - C. TRE
  - D. CCTV of Bushy Run (Phase 2 COA Improvement Project)
  - E. Miscellaneous
10. Report of Solicitor
11. Reports of Committees
  - A. Personnel Committee
    1. Executive Session on Personnel Matters
    2. Discussion and/or Deliberation and/or Official Action regarding increases to employee compensation.
      - a. General Manager
      - b. Assistant Manager
      - c. Finance Director and Assistant Secretary-Treasurer/Recording Secretary
      - d. Administrative Assistant
  - B. Finance and Budget Committee (Distributed on 10/13/21)
    1. Request approval of the fund transfers, listed under Agenda Item 11B (1) (a) and 11B (1) (b), and investment listed under Agenda Item 11B (1) (c):

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- a. Authorize a transfer in the amount of \$124,739.45 from the Revenue Fund to the PENNVEST Account, *and*
  - b. Authorize a transfer in the amount of \$2,000,000.00 from the Capacity Fee Account to the 2021 Capital Improvement Fund, *and*
  - c. Authorize the purchase of a Capital Improvement Fund one-month United States Treasury Bill, in the amount of \$8,462,000.00 (or \$6,462,000.00), providing the interest rate is positive.
2. Schedule a Finance and Budget Committee meeting for the week of October 25, 2021
- C. Legal and Engineering Services Committee
1. Discussion regarding Engineering Services Proposals (to be discussed during Executive Session)
12. Requisitions
- A. Approval of Capital Improvement Fund Requisition No. 77 Scott Electric: \$54.91
  - B. Approval of Capital Improvement Fund Requisition No. 78: \$293,943.84
13. Board Member Comments
14. An Executive Session may be held.
15. Adjournment