

WESTERN WESTMORELAND MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING – AUGUST 19, 2021

The Board of Directors of the Western Westmoreland Municipal Authority held a regular monthly meeting on Thursday, August 19, 2021 at 6:00 P.M. in the Authority conference room, duly advertised, as required, and with the following persons in attendance:

1. Roll Call 6:04 P.M.:

Board Members in Attendance:

Mr. Stanley Caroline, Jr.	Mr. Mike Faccenda	Mr. Charles Gilbert
Mr. Charles Konkus: 6:10 P.M.	Mr. Joseph Lapia	Mr. Kevin McHugh
Mrs. Barbara McIntyre	Mr. Mark Wolinsky	

Board Members Attending Virtually:

Mr. Charles Konkus: 6:04 – 6:10 P.M.
Mr. Dylan Mace

Absent:

Mr. Tim Watson

Others in Attendance:

Mr. John M. Campfield, Solicitor
Mr. Brad Boddy, Consulting Engineer
Mr. Kevin Fisher, General Manager
Mr. Stanley A. Gorski, Jr., Assistant Manager
Mrs. Johanna Wtorkowski, Finance Director and Assistant Secretary-Treasurer/Recording Secretary
Mr. Robert Fisher, Financial Advisor
Mr. James H. Webster, Bond Counsel

2. Mr. Caroline led the Pledge of Allegiance and moment of silence for troops overseas.

A motion was made by Mr. Lapia, and seconded by Mr. Faccenda, to move Agenda Item No. 14, Executive Session, to a point after Item No. 4, Communications. The motion passed unanimously. This motion was made, as Mrs. McIntyre must leave the meeting at 6:40 P.M., in order to attend another meeting.

3. Public Comments: None

4. Communications: None

14. Executive Session (Out of Order):

A motion to enter into an executive session to discuss RFP for Engineering Annual and Consulting Services and Personnel and Legal Issues, was made by Mr. Lapia, and seconded by Mr. Faccenda. The motion passed unanimously. The executive session began at 6:10 P.M. It is noted that Mr. Boddy did not attend the executive session.

A motion to return to the regular order of business was made by Mr. Lapia and seconded by Mr. Wolinsky. The motion passed unanimously. The Board returned to the regular meeting at 7:18 P.M.

It is noted that Mrs. McIntyre left the executive session and meeting at 6:40 P.M. Mr. James Webster and Mr. Robert Fisher did not return to the meeting after the executive session ended, due to other commitments.

5. Secretary's Report – Due to Mrs. McIntyre's absence, Mrs. Wtorkowski requested the approval of the minutes for the regular meeting of July 15, 2021, as presented. A motion to approve was made by Mr. Wolinsky, and seconded by Mr. Lapia. The motion passed unanimously.

This concluded the Secretary's Report.

6. Treasurer's Report – Due to Mr. Watson's absence, Mrs. Wtorkowski requested the approval of the following requisitions:

- A. Revenue Fund Requisition No. 369; Stone & Company: \$487.40: A motion to approve was made by Mr. Faccenda, and seconded by Mr. Lapia. The motion passed, 7-0, with an abstention by Mr. Mace, who is an employee of Stone & Company. A memorandum, signed by Mr. Mace, is attached to these minutes.
- B. Revenue Fund Requisition No. 370: \$169,187.95: A motion to approve was made by Mr. Wolinsky, and seconded by Mr. Faccenda. The motion passed unanimously.

This concluded the Treasurer's report.

7. General Manager's Report – Kevin Fisher:

- A. Mr. Fisher deferred to Mrs. Wtorkowski, who presented Mr. Robert Fisher's report regarding the 2021A Bond Issue. Mrs. Wtorkowski reported that the issue is proceeding nicely. There will be a single issue, as the bank qualified/non-bank qualified spread appears to be too narrow for splitting the issue. A meeting was held with the Underwriter, last week. The meeting went well. A meeting was held with Standard & Poor's yesterday. The meeting went well. The Authority should have a bond rating by Monday, August 23, 2021. Mr. Robert Fisher expects the bond rating to hold at A+ Stable, in spite of COVID-19. The Authority is still looking at savings of \$3.5 million. The Board has taken all official action that is required, at this point. The market appears to be holding up well. Mr. Kevin Fisher stated that both agencies were very impressed with the Authority's responses. Mr. Campfield commended Mr. Kevin Fisher, Mrs. Wtorkowski, Mr. Gorski, and Mr. Boddy for their work on the bond issue, stating that there has been more activity with this bond issue than there was for past issues. Mrs. Wtorkowski stated that the Authority has a remarkable team (Financial Advisors, Bond Counsel, Solicitor, and Consulting Engineer) working with the staff on this bond issue.
- B. Mr. Fisher requested Board approval of the Combustion Service and Equipment Company invoice, in the amount of \$5,975.25. This invoice was for work on the digester boilers #1 and #2, with much of the work being related to cleaning boiler #2. A motion to approve was made by Mr. Faccenda, and seconded by Mr. Lapia. The motion passed unanimously.
- C. Mr. Fisher reported that he spoke with Mr. Lapia (Manor Borough Manager) regarding a list of Manor Borough's non-residential customers. Mr. Fisher also spoke with Mr. Michael Branthoover (North Huntingdon Township Municipal Authority General Manager), as well as a representative from the Municipal Authority of Westmoreland County (Hempfield Township). Mr. Branthoover has already provided Mr. Fisher with a list of non-residential customers in North Huntingdon Township, and the Authority's Administrative Assistant, Karen Steiner, is currently identifying non-residential customers according to their SIC code. Mr. Fisher asked Mr. Caroline to provide a list of Penn Township Sewage Authority's non-residential customers. This information is required in order for the Authority to send out pretreatment industrial user questionnaires, in accordance with the Authority's NPDES permit requirements. The Authority is required to identify potential discharge of certain chemicals into the WWMA system.

This concluded the General Manager's report.

8. Assistant Manager's Report – Stanley Gorski, Jr.:

- A. Mr. Gorski reported that there were no NPDES violations nor bypasses at the plant during July 2021. Average plant flow was 2.94 million gallons. Total rainfall was 3.6", with maximum plant flow of 6.72 million gallons on a single day.
- B. Plant maintenance is up to date.
- C. The plant crew has been working with ACV Environmental on the digester cleaning, operating the belt filter press. The digester cleaning is going slowly. ACV Environmental was not expecting the large amount of grit and rags in Digester No. 2, but they are working through, and should finish cleaning Digester No. 2 by Tuesday or Wednesday of next week. The next step is to remove the Dystor cover from Digester No. 1, wait for delivery of the new cover, and begin cleaning Digester No. 1.
- D. The CCTV Sewer Inspection work has been completed. The inspection did not reveal anything significant, but there are repairs that will need to be completed.
- E. The landfill issue was discussed during the executive session.
- F. The employee appreciation luncheon was held on Thursday, August 12, 2021. Mr. Gorski thanked the Board on behalf of the employees, who were very appreciative of the nice meal.
- G. The Authority's NPDES Permit will expire on May 25, 2022. NPDES testing must be completed by December 2, 2021. Mr. Gorski has scheduled extensive testing for the next three (3) weeks. Testing will include priority pollutant groups one (1) through six (6). Once the results have been received, they will be forwarded to the Pennsylvania Department of Environmental Protection (PaDEP), along with the Whole Effluent Toxicity (WET) Test results.
- H. The third quarter WET testing took place this week. The Authority will have one (1) more WET test this year. Preliminary results at the plant look good, with ammonia discharge limits being less than one (1). The last sample for the third quarter WET test will be picked up, tomorrow.

This concluded the Assistant Manager's report.

10. Solicitor's Report – John Campfield (out of order): There was no report.

9. Consulting Engineer – Brad Boddy, Wade Trim, Inc.:

Mr. Boddy reviewed his written report dated August 19, 2021.

A. COA-Phase III Project: Bushy Run, Paintertown, and Manor Interceptor Improvements:

1. Joint 105 Permit:

Mr. Boddy reported that the PaDEP notified the Authority that the State authorization had expired. The Authority coordinated with the PaDEP, who held to that statement. The Authority submitted a GP-II permit application, which was approved. The Authority is now under State approval, and the Authority has received an extension of the Federal authorization beyond the original date. This should cover the Authority through the rest of the COA-Phase III Project.

2. While construction has not yet begun, Kukurin Contracting, Inc. has begun ramping up, and has started issuing submittals. Wade Trim has started the submittal review process, and is working through the submittals with Mr. Fisher. The Authority has been holding bi-weekly calls with Kukurin, to stay apprised of Kukurin's schedule. One of the holdups has been delivery of pipe. Kukurin has ordered the pipe, and is planning to start on the Paintertown Interceptor in September. Kukurin will not start working on the Bushy Run Interceptor until next year. A couple of Requests for Information (RFIs) have been submitted, which are currently being reviewed. Mr. Boddy stated that the Authority may receive a change order request from Kukurin, regarding the increase in the Davis Bacon wage rates. The rates are typically updated quarterly, but recently have been updated almost weekly. A couple of the increases were not incorporated into the bids, resulting in a difference in rates of approximately \$1.50 per hour. Mr. Boddy instructed Kukurin to submit a report, so the Authority can review the request. Kukurin has not yet submitted a report. Mr. Boddy stated that preliminary estimates conducted by Wade Trim indicate an increase in the range of \$20,000.00 - \$40,000.00.

B. Toxicity Reduction Evaluation (TRE):

1. Mr. Boddy reported that Wade Trim has held ongoing operational discussions with Mr. Gorski. The processes are working well at the plant, now. Wade Trim has developed some conceptual improvements that will need to be done at the plant, in the event that the plant would be designed for nitrification in order to meet current standards. Mr. Boddy has drafted a memorandum that outlines Wade Trim's findings.

C. COA-Phase II Project: CCTV Sewer Inspection:

1. Mr. Boddy reported that the CCTV sewer inspection has been completed. Insight Pipe Contracting, LLC has submitted a pay estimate for the first part of the work. Wade Trim has received the videos and logs, and has started to review the information. There a couple of items that will need to be repaired, and several others for which Wade Trim will be taking a closer look. There was one "gusher", and several "runners". A discussion followed, regarding products that are effective in sealing pipe.

C. Penn Township Sanitary Authority (PTSA) – Proposed Eighth Amendment to the Service Agreement:

1. Mr. Boddy stated that the Legal & Engineering Services (L&E) Committee can discuss this item, because this issue was discussed during the last L&E Committee meeting.

D. NPDES Permit Renewal:

1. Mr. Boddy requested Board approval of Wade Trim's estimate for work on the NPDES Permit renewal, billed on a time and materials basis in an amount not to exceed \$16,752.00, to be added to the General Engineering Contract. A motion to approve was made by Mr. Wolinsky, and seconded by Mr. Faccenda. The motion passed unanimously.

E. Quarterly Report:

1. Mr. Boddy reported that Wade Trim submitted the quarterly report to the PaDEP.

F. COA-Phase II Project: CCTV Sewer Inspection:

1. Mr. Boddy requested Board approval of COA-Phase II Project: CCTV Sewer Inspection Pay Estimate No. I, for the period ending July 30, 2021, in the amount of \$24,457.46. A motion to approve was made by Mr. Wolinsky, and seconded by Mr. Faccenda. The motion passed unanimously.

Mr. Konkus asked about the delay in Kukurin working on the Bushy Run Interceptor. Mr. Boddy stated that Kukurin is having trouble getting pipe, which is why they pushed work on Bushy Run until next year.

This concluded Mr. Boddy's report. The complete report is attached to these minutes.

11. Reports of Committees:

A. Personnel Committee: Mike Faccenda:

1. Mr. Faccenda requested Board approval of a pay raise for the Administrative Assistant (Karen Steiner), retroactive to April 22, 2021 until now, at 3.50%. Mr. Faccenda stated that the Personnel Committee

missed her review, and felt that the raise should be retroactive. Mr. Fisher asked for clarification on the time period for the raise. Mr. Faccenda stated that the raise would be effective April 22, 2021, and forward. A motion to approve was made by Mr. Lapia, and seconded by Mr. Wolinsky. The motion passed unanimously.

B. Finance and Budget Committee: Dylan Mace:

1. Mr. Mace requested Board approval of a fund transfer listed under Agenda item 11B (1) (a), and investment listed under Agenda Item 11B (1) (b), as follows:
Item 11B (1) (a): Transfer \$124,739.45 from the Revenue Fund to the PENNVEST Account, *and*
Item 11B (1) (b): Purchase a 2015/2016 Capital Improvement Fund United States one-month Treasury Bill, in the amount of \$6,786,000.00, providing the interest rate is positive.

A motion to approve was made by Mr. Lapia, and seconded by Mr. Gilbert. The motion passed unanimously.

This concluded the Finance and Budget Committee report.

C. Legal and Engineering Services Committee: Kevin McHugh:

1. Mr. McHugh stated that the only item that has not been discussed this evening is the proposed 8th Amendment to the Service Agreement. Mr. McHugh stated that Penn Township Sewage Authority (PTSA) sent a letter to the Authority, asking the Board to attend a PTSA meeting. Mr. McHugh stated that the committee members decided to not attend the meeting, because the committee members did not have Board authorization to negotiate with PTSA, and because the WWMA Board had decided that any meetings should consist of equal representation, and attending a PTSA meeting would result in PTSA's representation being greater than that of WWMA. Mr. Lapia stated that he thought the Board agreed that the committee members would meet with representatives of the PTSA Board. Mr. Gilbert stated that WWMA has stated its position, and if PTSA will not change their position, there is no point in meeting. Mr. Caroline stated that PTSA's response was that WWMA could attend PTSA's meeting. Mr. Konkus stated that he feels that there is miscommunication. Mr. Konkus stated that, as a member of the PTSA Board, he feels that the PTSA Board would be happy to have WWMA attend one of PTSA's public meetings. Mr. Konkus stated that he respects the position of WWMA's Board, but he is a member of PTSA's Board, and has to respect what that Board wants to do. Mr. Konkus stated that things can be lost in translation with letters, and that it would be beneficial to meet in person. Mr. Lapia stated that the WWMA Board suggested meeting with two (2) representatives of each entity, because more than two (2) representatives would not be possible for PTSA. Mr. Lapia stated that WWMA does not want to be ambushed at a PTSA public meeting. Mr. Konkus stated that he thought the intent was to meet at a public meeting. Mr. Lapia and Mr. Faccenda stated that it was never WWMA's intent to meet at a public meeting. Mr. Caroline stated that the WWMA Board clearly stated that it was willing to send two (2) Board Members to meet with two (2) Board Members of PTSA, and PTSA's response was that WWMA was welcome to attend a PTSA public meeting. Mr. Caroline stated that neither entity has changed its position, and the two entities are at a stalemate. Mr. Konkus asked if the WWMA Board should take legal action against PTSA. Mr. Lapia stated that legal action cannot be taken against PTSA until something happens that gives WWMA grounds to take legal action against PTSA. Mr. Gilbert suggested that PTSA should break down WWMA's last letter and respond to it. Mr. Lapia stated that everyone knows where we are. Mr. Konkus asked if WWMA is happy leaving things as they are. Mr. Gilbert stated that WWMA offered to build the line and charge PTSA a separate rate for this portion of the service area. Mr. Campfield stated that it would be "iffy" to do so, because he can't imagine the other Member Municipalities going along with it. Mr. Wolinsky asked why the Member Municipalities would be against PTSA paying for the cost of the line. A lengthy discussion followed. Mr. Lapia asked Mr. Konkus why the PTSA Board was not willing to meet with a couple of WWMA Board Members. Mr. Konkus stated that Mr. Lapia said it was over, and let's move on. Mr. Konkus stated that he was not going to be grilled by Mr. Lapia, and was not going to answer the question. Mr. Faccenda stated that it is important with any negotiation to be totally transparent, on both sides. Mr. Caroline asked Mr. Faccenda what is not transparent by either Board. Mr. Faccenda stated that he feels that PTSA may feel that WWMA is not being transparent, and WWMA has the impression that PTSA is not being transparent. Mr. Caroline stated that there two (2) opposing views, and nobody is willing to change. Mr. Konkus stated that he can't tell WWMA what is going on in the PTSA Board's heads.

12. Requisitions and PENNVEST Payments:

- A. Mr. Caroline requested Board approval of Agenda Item 12A (1):
12A (1): Approve 2015/2016 Capital Improvement Fund Requisition No. 75: \$43,624.62.

A motion to approve was made by Mr. Wolinsky, and seconded by Mr. Faccenda. The motion passed unanimously.

13. Board Member Comments:

- A. Mr. Gilbert asked if WWMA should send a letter to PTSA, stating where we are in this stalemate, or just drop it. Mr. Lapia stated that he thinks that we are all aware of each other's position. Mr. Caroline stated that he doesn't know what the answer is. Mr. Konkus stated that the answer is that (Federal infrastructure) money is being spent on ridiculous projects, when there are real issues regarding infrastructure improvements that need to be addressed. Mr. Konkus stated that there is a disconnect in Washington DC with what is going on right now, and right now, the vision in DC is not to have infrastructure projects, because they are only interested in buying votes however they can with fluffy, feel good, greenie weenie projects. A lengthy discussion followed.
- B. Mr. Fisher stated he has an item that needs to be brought up. Mr. Fisher asked Mr. Caroline (Manager of PTSA) and Mr. Konkus (Penn Township Commissioner and PTSA Board Member) if there was a convenient time when they were going to tell WWMA that PTSA signed off on the Oakwood Manor Development, and Penn Township Commissioners approved the planning module for the Oakwood Manor Plan for submission to the PaDEP. Mr. Caroline stated that, as far as he knows, PTSA did not sign off on the planning module. Mr. Fisher stated that PTSA would have had to approve the planning module, in order for Penn Township to approve the planning module. Mr. Fisher showed the Board Penn Township's Resolution approving the planning module for Oakwood Manor. Mr. Caroline stated that Mr. Don Hixon, the engineer for Oakwood Manor, called Mr. Caroline on Tuesday (August 16, 2021) asking if PTSA would sign the planning module for Oakwood Manor. Mr. Caroline stated that he told Mr. Hixon that he did not believe that PTSA could sign the planning module, because there are currently no sewer lines in that area. Mr. Caroline stated that PTSA is in discussion with Franklin Township Municipal Sewer Authority (FTMSA) about FTMSA letting sewage go there. Mr. Caroline stated that he told the (WWMA) Board that PTSA was in discussions with FTMSA. Mr. Fisher asked Mr. Konkus to respond. Mr. Konkus stated that he is reviewing his notes. Mr. Fisher stated that he has the Resolution, right here. Mr. Caroline asked what difference it makes (that Penn Township approved the development). Mr. Fisher stated that the difference is that Penn Township willfully and knowingly violated the Service Agreement that WWMA has with Penn Township and PTSA, and they (Penn Township) knew through correspondence that there were negotiations going on, and they still signed their approval of the planning module. Penn Township's Resolution is dated June 16, 2021. Mr. Fisher stated that Penn Township also granted conditional approval, with six (6) conditions for the development. Mr. Fisher stated that the Board talked earlier, this evening, about the need for transparency, and they (PTSA and Penn Township) are not. Mr. Caroline stated that PTSA told WWMA in a letter that they were proceeding with approval of the planning module. Mr. Fisher stated that PTSA did send a letter, but WWMA responded that such action was against the approval of the WWMA Board, because it is in violation of WWMA's Service Agreement. Mr. Caroline stated that Mr. Fisher made his point, and if the WWMA Board wants to take action to take Penn Township to court, then it should do that. Mr. Lapia stated that he was not in favor of litigation, because Manor Borough was brought into the last lawsuit, and was required to spend \$2,000,000.00 as part of the Consent Order. Mr. Fisher stated that Manor Borough's project was unrelated to the litigation, and the Consent Order and the litigation are two separate issues. A discussion followed. No Board action was taken.

15. A motion to adjourn the meeting was made by Mr. Lapia, and seconded by Mr. Wolinsky. The motion passed unanimously. The meeting was adjourned at 8:12 P.M.



Johanna Wtorkowski, Assistant Secretary-Treasurer

MEMORANDUM

TO: Secretary of the Board of Directors of
Western Westmoreland Municipal Authority

FROM: Dylan Mace

DATE: August 19, 2021


I, the undersigned, Director of Board of the Western Westmoreland Municipal Authority do hereby publicly announce and disclose that due to the following conflict, or possible conflict of interest, I am abstaining from voting of the hereinafter set forth matter coming before the Board of the Western Westmoreland Municipal Authority.

Nature of Possible Conflict:

Employee of Stone & Co., a supplier of purchases made by the Authority

Subject to be acted upon:

Approve Revenue Fund Requisition No. 369, Stone & Co., in the amount of \$487.40.



(Member's Signature)

Western Westmoreland Municipal Authority
Assistant Manager's Report
August 19, 2021 Board Meeting
Monthly Maintenance Report
July 2021

Weekly Plant Maintenance: (Performed Every Week)

- Gas Purifier Inlet & Outlet H₂S Readings
- Maintenance/Grease All 4 Digester Mixer Units
- Thickener - Oil and Torque Box Checks
- Clean Grit Pump Sight Glass
- Check Oil Levels in Both Final Clarifier Drives
- Clean RAW Sewage Level Control Transducers
- Pull and Pump Scum 2-3x week
- Broom/Hose Final Clarifiers
- Pump Final Scum Pits
- Remove Rags from Thickener Influent Box
- Dissolved Oxygen Sensor Maintenance
- Rotate and grease new RAW/Recycle Sewage Pumps
- Alternate Duperon Screening equipment/Washer Compactor

Monthly Plant Maintenance: (Performed Every Month)

- Gas Purifier pH Testing
- Fill Digester Overflow P-Traps
- Clean Boiler Strainers
- Flush Digester Level Sensors
- Bump Test All 36 Gas Monitoring Units
- Clean Grit Pump Screw Conveyor
- Wash Down Serpentix Conveyor & Tray
- Test Emergency Shower/Eyewash Stations
- Check/Replace all MCC's, RTU's, Drives and Centrifuge Panel Filters

General Plant Maintenance:

- Complete maintenance performed on all garage doors
- Maintenance performed on Recycle pumps
- Drained and hosed down all sump pumps
- Repaired lawn tractor deck
- Complete maintenance on all entrance gates
- Complete maintenance performed on all MUA units
- Complete maintenance performed on all plant air compressors
- Cleaned out Recycle pump wet well – PTSA vac truck onsite
- Troubleshoot RC System O₂ sensor
- Complete maintenance performed on all HVAC units
- Washed and Waxed vehicles
- Complete sump pump maintenance
- Serpentix conveyor maintenance
- Complete maintenance on all Odor Control units
- Digester Cleaning – running Belt Filter Press, trucking, clean-up, sludge pumping and grinding
- Set up sampler at PTSA pump station for Valley Landfill ammonia sampling



Western Westmoreland Municipal Authority
ENGINEERS REPORT

August 19, 2021

Major engineering activities for the month are summarized below:

WET WEATHER ISSUES

- *COA / LTCP / CAP / TAPR:*
 - Upcoming Critical Dates:
 - Start Construction by September 1, 2021

COA IMPROVEMENT PROJECT PHASE 3

- Coordination of Joint 105 permit
 - Held coordination call with DEP who stated that State authorization had expired even though permit was just amended, and request was made to extend State Authorization. Department stated a GP-11 application should be submitted to obtain State authorization.
 - Confirmed Federal authorization is still valid.
 - Developed and submitted GP-11 Application to DEP
 - Received approval of GP-11 permit
- Construction Management
 - Held bi-weekly coordination calls with Kukurin
 - Kukurin anticipating starting on Paintertown in early September
 - Conducted PWCM training with WWMA and Kukurin
 - Review of various submittals including sewer pipe and fittings and manholes
 - Review of various RFIs
 - Provided list of items to be completed prior to start of construction to Kukurin
 - Preconstruction Meeting scheduled for August 18th at 9:30
 - Potential change order related to Davis Bacon Wages Determination
 - Held meeting with WWMA, John Campfield, and Brad Mellor to discuss
 - Waiting on official request from Kukurin

TRE

- Ongoing operational discussions about WWTP
- Discussions held with WWMA regarding proposed sampling requirements for the landfill.
- Identified conceptual WWTP improvements if WWTP was to be designed for nitrification
-

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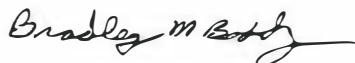
CCTV OF BUSHY RUN (PHASE 2 COA IMPROVEMENT PROJECT)

- Development of letter to notify Greenland of claim on maintenance bond
- Received and reviewed Pay Application #1
- Received CCTV logs and videos from Insight
- Started review of CCTV documentation

MISC

- Digester Cleaning
 - Determination of volume within Digester for ACV enviro to clean
 - ACV enviro is on site
 - Cleaning has been slow, but ACV enviro is continuing to adjust process of cleaning and is making progress
- Response to PTSA's request for the 8th Amendment to the service area
 - Reviewed response letter from PTSA
 - Discussed PTSA response letter with Legal and Engineering Committee
- Developed cost estimate to prepare NPDES Permit Renewal Application (see attached)
- Developed and submitted Quarterly Report to DEP

Respectfully Submitted,
WADE TRIM, INC.



Bradley M. Boddy, PE
Project Manager

Owner: Western Westmoreland Municipal Authority
 Project: 2021 NPDES Permit Renewal

TOTAL MAN-HOUR SUMMARY - ALL TASKS

DESIGN TASK	PRIN	PM / SR PE	PE III	PE II	PE	ENG II	TECH/ CADD II	SURVEY I	ADMIN	TOTAL
General / Admin	4	4		2						10
Permit Application	2	16		24		40			12	94
Project Meetings	4	8		4		4				20
Site Visits										0
Contract Closeout										0
Total Manhours	10	28	0	30	0	44	0	0	12	124
Rate Schedule:	\$ 180	\$ 180	\$ 148	\$ 135	\$ 124	\$ 96			\$ 99	
Total Loaded Labor	\$ 1,800	\$ 5,040	\$ -	\$ 4,050	\$ -	\$ 4,224			\$ 1,188	\$ 16,302

Personnel: PRIN: Boddy; PM / SR PE: Goodwin; PE III: ; PE II: Griston; PE: ; ENG II: Davis; TECH/ CADD II: ; SURVEY I: ; ADMIN: Colosimo

Other Direct Costs

Travel:
 Per Diem:
 Mileage: \$ 200
 Printing & Photo: \$ 250
 PC:
 CADD/Designer:
 Survey:
 Other:

Subconsultants

Total ODC: \$ 450

Total Subs: \$

Total Project Cost = \$ 16,752