

Western Westmoreland Municipal Authority
Agenda – Regular Monthly Meeting
April 15, 2021

1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Annual Audit:
 - A. Review of 2020 Annual Audit Report by Edward P. Opst, CPA (Distributed on 04/09/21)
 - B. Approve 2020 Annual Audit Report, with the understanding that the audit report will be updated when the Pennsylvania Municipal Retirement System (PMRS) has submitted the GASB 68 Report.
5. Communications
 - A. Pennsylvania State Ethics Statement of Financial Interests Forms for the Year 2020 are due to WWMA by May 1, 2021.
 - B. PMAA Board Member virtual training is scheduled for April 28, 2021 and April 29, 2021.
 - C. E-mail from Financial Advisor Robert W. Fisher, regarding WWMA Board action to use capital reserves as equity contribution for PENNVEST Loan No. 75357: COA-Phase III Project
6. Report of Secretary
 - A. Approval of Minutes of Regular Meeting of March 18, 2021 (Distributed on 04/09/21)
7. Report of Treasurer – (Distributed on 04/09/21)
 - A. Approval of Revenue Fund Requisition No. 361 Scott Electric: \$86.11
 - B. Approval of Revenue Fund Requisition No. 362: 229,206.00
8. Report of General Manager
 - A. Adopt Resolution No. 2021-03 to accept supplemental funding offer from PENNVEST, Loan No. 75375, for COA-Phase III Project (Distributed on 04/09/21)
 - B. Adopt Resolution No. 2021-04 PENNVEST SD 17 Resolution to Borrow for Loan No. 75375, COA-Phase III Project (Distributed on 04/09/21)
 - C. Adopt Resolution No. 2021-05 Rate Resolution (Distributed on 04/09/21)
 - D. Update regarding digester cleaning and Dystor cover replacement
 - E. Update regarding Waste Management/Valley Landfill
 - F. Update regarding Concordia Lutheran Ministries
 - G. PaDEP Brush Creek Stream Survey
 - H. Switchgear shut-down: May need to reschedule May 20, 2021 regular meeting
9. Report of Assistant Manager
 - A. Adopt Resolution No. 2021-06, Authorizing the Authority to Enter into the Pennsylvania Mutual Aid Agreement for Waste/Wastewater Providers and Authorizing and Directing the Appropriate Officers of the Authority to Undertake on Behalf of the Authority All Matters Necessary to Carry Out Such Mutual Aid Agreement (Distributed on 04/09/21)
10. Report of Consulting Engineer (Distributed on 04/09/21)
 - A. Board approval of Construction Management and Construction Observation Contract with Wade Trim, Inc., for the COA-Phase III Project, in a lump sum amount of \$288,245.00 for construction management, and an amount not to exceed \$442,399.00 for construction observation (letter distributed on 4/09/21).
 - B. Update regarding PTSA's Proposed 8th Amendment to the Service Agreement
11. Report of Solicitor

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12. Reports of Committees

A. Personnel Committee

B. Finance and Budget Committee (Distributed on 04/09/21)

1. Request approval of the fund transfer, listed under Agenda Items 12B (1) (a), and investments listed under Agenda Items 12B (1) (b), and 12B (1) (c):
 - a. Authorize a transfer in the amount of \$128,937.74 from the Revenue Fund to the PENNVEST Account, *and*
 - b. 2015/2016 Capital Improvement Fund United States Treasury Bill, in the amount of \$6,850,000.00, with a maturity date of May 20, 2021 (preferred), or May 6, 2021, providing the interest rate is positive, *and*
 - c. 2015/2016 Debt Service Reserve Fund United States Treasury Bill, in the amount of \$250,000.00, with a maturity date of May 6, 2021, providing the interest rate is positive.

C. Legal and Engineering Services Committee

13. Requisitions

A. Approval of Requisition listed under agenda item 13A (1):

1. 2015/2016 Capital Improvement Fund Requisition No. 71, and authorize submission to PENNVEST: \$42,667.70.

14. Board Member Comments

15. Executive Session Regarding Personnel Matters and Potential Litigation

16. Adjournment