

Western Westmoreland Municipal Authority
Agenda – Regular Monthly Meeting
January 21, 2021

1. Roll Call
2. Pledge of Allegiance
3. Public Comment – Any public comment in regard to agenda item
4. Communications
5. Report of Secretary
 - A. Approval of Minutes of Regular Meeting of December 17, 2020 (Distributed on 01/15/21)
6. Report of Treasurer – (Distributed on 01/15/21)
 - A. Approval of Revenue Fund Requisition No. 356 Scott Electric: \$1,287.96
 - B. Approval of Revenue Fund Requisition No. 357: \$395,211.25
7. Report of General Manager
 - A. Approve Proposal for Auditing Services for the audit years 2021, 2022, and 2023, received from Edward P. Opst, CPA (Distributed on 01/15/21)
 - B. Approve Magnesium Hydroxide Equipment Rental Agreement, at a cost of \$1,000.00 per month, pending approval by General Manager and Solicitor
8. Report of Assistant Manager
 - A. Authorize the sale of the 2010 Chevrolet crew cab pick up truck on Municibid.
 - B. Authorize the sale of used indoor lighting fixtures from the Sludge Processing Building and Maintenance Building on Municibid
9. Report of Consulting Engineer (Distributed on 01/15/21)
 - A. Approval of Semi-Annual Transfer from Revenue Fund to Capital Improvement Fund: \$159,571.44
10. Report of Solicitor
11. Reports of Committees
 - A. Personnel Committee
 - B. Finance and Budget Committee (Distributed on 01/15/21)
 1. Request approval of the fund transfers listed under Agenda Items 11B (1) (a) and 11B (1) (b), and investments, listed under Agenda Items 11B (1) (c), 11B (1) (d), and 11B (1) (e):
 - a. Authorize a transfer in the amount of \$140,243.83 from the Revenue Fund to the PENNVEST Account, *and*
 - b. Authorize a transfer in the amount of \$21,000.00 from the Revenue Fund to the Sick Pay Reserve Account, *and*
 - c. 2015/2016 Capital Improvement Fund one-month United States Treasury Bill, in the amount of \$6,903,000.00, providing the interest rate is positive, *and*
 - d. 2015/2016 Debt Service Reserve Fund six-month United States Treasury Bill, in the amount of \$1,900,000.00, providing the interest rate is positive
 - e. 2015/2016 Debt Service Reserve Fund one-month United States Treasury Bill, in the amount of \$250,000.00, providing the interest rate is positive

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2. Approve Liability Insurance Policy with EMC Insurance for the Period from 02/17/21 through 02/17/22, in the Amount of \$39,968.00. The increase of \$127.00 is due to the addition of the 2021 Chevrolet Silverado 4WD crew cab pickup truck to the fleet coverage for an entire year.

Quotes: EMC Insurance \$39,968.00
 PIRMA \$60,000.00 (Approximate)
 Erie Insurance would not submit a formal quote: stating that they
 could not beat EMC's price.

Premium does not include coverage for communicable diseases. This is not a change. The insurer is clarifying exclusion of coverage, due to the COVID-19 pandemic.

C. Legal and Engineering Services Committee

12. Requisitions and PENNVEST Payments

A. Approval of Requisition listed under agenda item 12A (1):

1. 2015/2016 Capital Improvement Fund Requisition No. 68, and authorize submission to PENNVEST: \$78,406.45.

13. Board Member Comments

14. Executive Session Regarding Personnel Matters, Confidential Negotiations, and Potential Litigation

15. Adjournment