

WESTERN WESTMORELAND MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING – JUNE 18, 2020

The Board of Directors of the Western Westmoreland Municipal Authority held a regular monthly meeting via Zoom .us audio/video teleconferencing, on Thursday, June 18, 2020 at 6:00 P.M., duly advertised, as required, and with the following persons in attendance:

1. Roll Call 6:04 P.M.:

Board Members in Attendance:

Mr. Stanley Caroline, Jr.	Mr. Charles Gilbert	Mr. Charles Konkus
Mr. Joseph Lapia	Mrs. Barbara L. McIntyre	Mr. Tim Watson
Mr. Mark Wolinsky		

Absent:

Mr. Mike Faccenda	Mr. Dylan Mace	Mr. Kevin McHugh
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Others in Attendance:

Mr. John M. Campfield, Solicitor  
Mr. Brad Boddy, Consulting Engineer  
Mr. Kevin Fisher, General Manager  
Mr. Stanley A. Gorski, Jr., Assistant Manager  
Mrs. Johanna Wtorkowski, Finance Director and Assistant Secretary-Treasurer/Recording Secretary

2. Mr. Caroline led the Pledge of Allegiance.

3. Public Comments: None. There were no visitors in attendance.

4. Communications: None

5. Secretary's Report – Barbara McIntyre:

A. Mrs. McIntyre requested the approval of the minutes for the regular meeting of May 21, 2020. A motion to approve the minutes, as presented, was made by Mr. Wolinsky, and seconded by Mr. Gilbert. The motion passed unanimously.

6. Treasurer's Report – Tim Watson:

Mr. Watson requested the approval of the following requisitions:

- A. Revenue Fund Requisition No. 342 Scott Electric: \$148.91: A motion to approve was made by Mr. Wolinsky, and seconded by Mrs. McIntyre. The motion passed, 6-0, with an abstention by Mr. Konkus, who is an employee of Scott Electric. A memorandum, signed by Mr. Konkus, is attached to these minutes.
- B. Revenue Fund Requisition No. 343: \$199,857.55: A motion to approve was made by Mr. Konkus, and seconded by Mr. Wolinsky. The motion passed unanimously.

This concluded the Treasurer's report.

7. General Manager's Report – Kevin Fisher:

- A. Mr. Fisher requested Board approval to advertise for sale on Municibid.com the Authority's 1998 Mack dump truck. Mr. Lapia asked what the truck was worth, and if there would be a reserve. Mr. Fisher stated that he is not sure what the truck is worth, and that Mr. Caroline suggested a reserve of \$25,000.00. Mr. Caroline stated that he would be ok with a reserve of \$18,500.00. Mr. Fisher asked what bidding period should be set. Mr. Caroline stated that a two-week bidding period would be good. A motion to approve was made by Mr. Konkus, and seconded by Mr. Watson. The motion passed unanimously.
- B. Mr. Fisher requested Board approval to purchase remaining outdoor LED lighting fixtures from CED Mosebach Electric Company, at a cost of \$11,238.65. Mr. Fisher stated that the total cost of replacement lighting fixtures was \$18,076.19. The Board previously approved portions of the purchase (\$6,837.54 on February 20, 2020 and \$951.73 on April 16, 2020). Mr. Fisher stated that the installation of the lighting fixtures went well. This purchase will complete the lighting purchase. A motion to approve was made by Mr. Lapia, and seconded by Mr. Wolinsky. The motion passed unanimously.
- C. Mr. Fisher requested that the Board ratify the General Manager's purchase of three (3) Allen-Bradley RSVIEW SE Client licenses from CED Mosebach Electric Company, at a cost of \$7,142.40. Mr. Fisher stated that this was scheduled to be purchased in the fourth quarter of 2019, but due to the delay in receiving the computer equipment from Dell, the purchase was delayed. This purchase upgrades the Authority's software from 2012 versions to 2020 versions. A motion to approve was made by Mr. Wolinsky, and seconded by Mr. Gilbert. The motion passed unanimously.

- D. Mr. Fisher requested that the Board ratify the General Manager's purchase of Allen-Bradley Self-Assist Tech Contract, which is an upgrade to RSView SCADA software, from CED Mosebach Electric Company, at a cost of \$6,498.05. A motion to approve was made by Mr. Gilbert, and seconded by Mr. Wolinsky. The motion passed unanimously.
- E. Mr. Fisher requested that the Board rescind the October 17, 2019 motion authorizing the purchase of a 2020 Chevrolet Silverado 2500 pick-up truck, at a cost of \$35,771.00, due to the dealership's failure to place the order. Mr. Fisher stated that the Authority's Foreman, Mike Diana, was very diligent in following up with the dealership (Kenny Ross Chevrolet). Mr. Fisher stated that there was employee turnover at Kenny Ross, which resulted in the order not being placed. Mr. Fisher stated that he received an e-mail from the company manager, verifying that the order has been cancelled. Mr. Fisher stated that the Authority will obtain quotes from three dealerships to obtain COSTARS pricing, most likely from Tri-Star Chevrolet, C. Harper, and possibly Watson Chevrolet or Star Chevrolet. Mr. Fisher stated that a quote will not be requested from Kenny Ross. A motion to approve was made by Mr. Lapia, and seconded by Mr. Wolinsky. The motion passed unanimously.
- F. Mr. Fisher requested that the Board reject the bids for the Primary Clarifier Rehabilitation Project. Mr. Fisher explained that the agenda listed a request to table the bid review, but after discussing the bids with Mr. Caroline and Mr. Boddy, it was suggested that the Authority reject the bids, and review several options for the scope of the project, to see if costs can be reduced. Mr. Fisher stated that the base bid came out at \$1,267,000.00, and the budgeted amount was \$585,000.00. Mr. Fisher stated that erosion and sedimentation (E&S) controls, a possible construction trailer, a lay-down area, and a site access road increased the cost. Vendors added as much as 30%-50% to equipment costs, and there was an increased labor cost, due to the COVID-19 pandemic. Mr. Fisher stated that Mr. Diana will take down the primary clarifiers next week, to determine whether the Authority can replace the effluent launders in-house, and to determine whether the Authority can wait until the COVID-19 situation has ended to proceed with the project. Mr. Gorski stated that the Authority may be able to complete the pump and piping replacements in the basement of the Control Building. A motion to reject the bids was made by Mr. Gilbert, and seconded by Mr. Lapia. The motion passed, 6-0. It is noted that Mrs. McIntyre left the meeting for a brief period, and did not vote on this motion. Mrs. McIntyre returned to the meeting at 6:30 P.M.
- G. Mr. Fisher asked the Board Members if they wanted to discuss the death benefit provisions of the Authority's Defined Benefit Pension Plan. Mr. Fisher stated that there are five (5) employees who are affected by the current provisions, which require an employee to complete twenty (20) years of service or reach age 60, in order to qualify for death benefits. Mr. Fisher stated that employees who participate in the new Cash Balance Pension Plan are eligible for death benefits from the date of enrollment in the pension plan. Mr. Lapia stated that a change in the death benefit provisions would be a benefit, which should be bargained in the next collective bargaining contract. Mr. Caroline stated that he agrees with Mr. Lapia, and stated that he would like to know what the cost would be to reduce the required service years. Mr. Watson stated that he would like to know the cost. Mr. Gilbert stated that he would like to know the cost before changing the provisions, but he would give the reduced service requirement to the five (5) employees who are affected. Mr. Konkus, Mr. Gilbert, and Mr. Wolinsky stated that they would like to see the cost. Mr. Fisher stated that he would just need to send an e-mail to the Pennsylvania Municipal Retirement System (PMRS) representative, indicating what the Authority would like to include as requirements, and PMRS will conduct a cost study. A motion to authorize PMRS to conduct a cost analysis was made by Mr. Konkus, and seconded by Mr. Gilbert. Mr. Lapia asked what the Authority will specifically ask to analyze. Mr. Fisher stated that the Authority should request a change in service requirement from 20 years to 15 years. Mr. Fisher stated that, if the years of service were reduced, age would not need to be changed, because the requirement for receiving death benefit is currently 20 years' service or age 60. The motion passed unanimously.
- H. Mr. Fisher reported that a pre-bid meeting was held yesterday for the Switchgear Replacement Project. Turnout was great, with ten (10) electrical contractors, one (1) system integrator, and one (1) mechanical contractor in attendance. Electrical contractors included big companies, such as Merit Electrical, Hey Electric, Lanco Electric, and Schultheis Electric. Bids are due to the Authority on June 30, 2020. Bids will be presented to the Legal & Engineering Services Committee on July 2, 2020. Bids will be awarded on July 16, 2020. Mr. Konkus stated that one of the potential bidders is one of Mr. Konkus' clients at Scott Electric. Mr. Konkus asked if he was permitted to ask a question as long as it doesn't put his contractor in a more beneficial position. Mr. Campfield stated that he can ask the question. Mr. Konkus asked how equipment service and warranties would be handled, if the contractor ends up being from the Philadelphia area. Mr. Fisher stated that the gear that is specified in the contract specifications is manufactured in North Carolina. Mr. Fisher stated that in the wastewater business, some manufacturers require that local representatives supply the equipment.

This completed the General Manager's report.

8. Assistant Manager's Report – Stanley Gorski, Jr.:

- A. Mr. Gorski reported that total rainfall was 1.76". The average plant flow was 3.09 MGD. The maximum flow was 4.78 MG.
- B. Mr. Gorski reported that the plant maintenance is up to date. Mr. Gorski stated that the employees are doing a good job of bringing maintenance up date, following the end of the mitigation schedule, due to the COVID-19 pandemic.
- C. Mr. Gorski reported that Authority Electrician Joe Bell did a good job of installing new LED lighting fixtures.
- D. Mr. Gorski reported that the Authority is currently tying up loose ends on the right-of-way acquisitions for the COA-Phase III Project.
- E. Mr. Gorski reported that the seasonal employee that Mr. Gorski was planning to bring in received a substantial pay increase from his current employer, and he will not be returning to WWMA, this summer. Mr. Gorski stated that the Authority will not be hiring a seasonal employee, this summer.
- F. Mr. Gorski stated that Authority Chief Operator Rudy Brnilovich did a good job of obtaining a quote for a replacement oven for the lab. Mr. Brnilovich obtained a quote of \$3,875.00. The budgeted amount was \$5,000.00.
- G. Mr. Gorski reported that the Authority staff has scheduled a meeting with Tri-Star Chevrolet, to go over the specifications for the replacement pick-up truck.
- H. Mr. Gorski asked the Board if they wanted to continue meeting via teleconferencing, or if they would be comfortable meeting in person, starting in July. Mr. Wolinsky stated that he would like to wait and see what occurs over the next month, stating that he feels the teleconferencing meetings have gone well. Mrs. McIntyre stated that she agreed with Mr. Wolinsky, and would like to decide the week before the July meeting whether to attend the meeting in person. Mr. Gilbert agreed with Mrs. McIntyre. Mrs. McIntyre commended the management staff for doing a phenomenal job through the COVID-19 pandemic, stating that the employees appreciated their efforts, as did she. Mr. Wolinsky also commended the management staff. The staff thanked Mrs. McIntyre and Mr. Wolinsky.

This concluded the Assistant Manager's report.

9. Mr. Boddy reviewed his written report dated June 18, 2020.
  - A. COA-Phase I – Pump Station and Equalization Tank Project, and COA-Phase II - Brush Creek Interceptor Improvements Project:
    1. Mr. Boddy reported that the Authority is waiting for closeout from the PaDEP.
  - B. COA-Phase III Project:
    1. Mr. Boddy reported that the wetlands delineation work was completed, and the PaDEP signed off on the Authority's Joint 105 Permit. The information was submitted to PENNVEST, and the Authority will be on the agenda for PENNVEST's July 22, 2020 Board meeting, which will keep the Authority on schedule with the Consent Order and Agreement (COA) implementation schedule.
    2. Mr. Boddy reported that the Authority received a response from the PaDEP regarding the proposed Third Amendment to the COA. Mr. Boddy stated that the PaDEP requested that the Authority get back to them within three (3) months, regarding the COA implementation schedule. Mr. Boddy stated that the Legal & Engineering Services Committee will discuss the schedule at the next committee meeting. Two issues affecting the schedule are (1) submitting a loan application to PENNVEST for consideration at their July 22, 2020 meeting, and (2) right-of-way acquisition. Mr. Boddy stated that the Authority has made good progress on the property acquisition.
    3. Mr. Boddy has been making modifications to drawings, in order to pick up some laterals. Dye tests were completed at Ranbar, to determine where laterals are located.
  - C. Primary Clarifier Rehabilitation Project: Mr. Fisher already reviewed recent information.
  - D. Switchgear Replacement Project: Mr. Fisher already reviewed recent information.
  - E. WWTP Modeling Project:
    1. Wade Trim submitted a report to Mr. Fisher and Mr. Gorski for their review. Mr. Boddy received preliminary comments, and will schedule a meeting with Mr. Fisher and Mr. Gorski, to review those comments.

This concluded Mr. Boddy's report. The complete report is attached to these minutes.

10. Solicitor's Report – John Campfield:
  - A. COA-Phase III Right-of-Way Agreements:
    1. Mr. Campfield reported that he submitted eight (8) right-of-way agreements to the Westmoreland County Recorder of Deeds for recording. Mr. Campfield stated that he was required to leave the documents with the Recorder, due to the COVID-19 restrictions.
    2. Mr. Campfield reported that he has five right-of-way agreements that are being held up. WWMA has not yet paid one (1) of the property owners, and the Authority is waiting for joinder agreements for four (4) property owners. Mr. Campfield spoke with Attorney Les Mlakar, who represents Mr. Malkos. Mr. Mlakar informed Mr. Campfield that he told his client to get the joinder signed, or get another lawyer.

3. Mr. Campfield spoke with Attorney Myers, who represents the Klingensmiths, regarding three (3) right-of-way agreements, and their request for a tap for a fourth property. Mr. Campfield stated that he explained that the Authority would not charge assessments for the three (3) properties located within the project area, and the Authority would install a wye in the interceptor line to serve the fourth property. Mr. Campfield stated that he explained to Attorney Myers that the property owner would be responsible for extending their lateral across the road, and they may have to deal with North Huntingdon Township and North Irwin Borough, because the tap would be located in North Huntingdon Township, and the property is located in North Irwin Borough.
4. Mr. Campfield contacted Mr. David Reese, who has worked for many years with Mr. Paul Kaye, regarding the Lorasen right-of-way. Mr. Reese thought that the right-of-way had already been signed and recorded. Mr. Campfield stated that Mr. Kaye is currently under quarantine in England, and is not permitted to go to his office. There are no notaries in England. Therefore, Mr. Kaye could only have the agreement witnessed, which is not acceptable for the Westmoreland County Recorder of Deeds. Mr. Campfield stated that Mr. Kaye will see if he can assign a power of attorney to someone for execution of the right-of-way agreement.
5. Mr. Campfield reported that he has filed three (3) condemnation cases. Mr. Fisher asked Mr. Campfield if Ms. Kinzel needed to be served regarding the Kinzel condemnation. Mr. Fisher stated that he had to track down Ms. Wampler and serve the notice of condemnation, because attempts to serve her via mail and through the Sheriff's office were unsuccessful. Mr. Campfield stated that if Mr. Fisher could serve Ms. Kinzel, that would be great. If Mr. Fisher is unsuccessful, the Authority will have to go through the Sheriff's office to serve her.

B. Cavittsville-Ardara System:

1. Mr. Campfield reported that two items remain to be completed, in order to transfer the Cavittsville-Ardara System to North Huntingdon Township Municipal Authority (NHTMA). Mr. Campfield is preparing two (2) deeds: one to convey the pump station property to NHTMA, and the other to convey the right-of-way agreements to NHTMA.
2. There are couple of issues with regard to rights-of-way. Mr. Campfield was unable to find any information regarding the Westinghouse right-of-way agreement. Mr. Campfield stated that NHTMA's Solicitor, Dan Hewitt, does not have a hard time with that, probably because NHTMA intends to immediately convey to ALCOSAN the portion of the Cavittsville-Ardara System that serves Trafford Borough. The other issue pertains to the Capets property. There was a condemnation that was filed in 1977 or 1978. The condemnation was filed against an estate that was the property owner at the time. The sewer installation was completed. Mr. Campfield has identified the condemnation proceeding in the attachment for right-of-way conveyance deed. This should satisfy NHTMA.
3. Mr. Campfield is working on the items that need to be undertaken in order to close out the lawsuit and court order between WWMA and NHTMA. Mr. Campfield provided Mr. Fisher with a document that outlines thirteen (13) items that need to be addressed, some of which have been addressed. Mr. Fisher approved the document, and it was then forwarded to Attorney Hewitt. Mr. Campfield reached out to Attorney Hewitt, indicating that WWMA would be willing to meet with Attorney Hewitt and NHTMA personnel, to go over items. Mr. Fisher stated that NHTMA has a meeting scheduled for Wednesday, July 8, 2020. Mr. Fisher would like to meet with Attorney Hewitt prior to the July 8<sup>th</sup> meeting. If the NHTMA Board approves the documents on July 8<sup>th</sup>, the WWMA Board can approve them on July 16<sup>th</sup>, and the Authority can proceed with transferring utility accounts and ALCOSAN billings, and schedule a conference with the Judge. Mr. Campfield stated that he can provide the Board Members with the document outlining the items that need to be completed. This information would be confidential, and would remain between the Board Members and the Authority's Solicitor.

This concluded Mr. Campfield's report.

II. Reports of Committees:

A. Personnel Committee: Joseph Lapia:

1. Mr. Lapia had no report.
2. Mr. Lapia asked Mr. Fisher if he heard from Mr. Eugene Miklaucic, regarding the drug policy. Mr. Fisher stated that he has not heard from Mr. Miklaucic. Mr. Fisher stated that he has an item that will be discussed during the executive session.

B. Finance and Budget Committee – Due to Mr. Mace's absence, Mr. Caroline presented the following fund transfer and investments for approval:

1. Approval of the fund transfer listed under Agenda item I 1B (1) (a), and investments listed under Agenda Items I 1B (1) (b) and I 1B (1) (c), as follows:
  - Item 11B (1) (a): Transfer \$140,243.83 from the Revenue Fund to the PENNVEST Account, *and*
  - Item 11B (1) (b): Purchase a 2015/2016 Capital Improvement Fund One-Month United States Treasury Bill, in the amount of \$4,500,000.00, *and*

Item 11B (1) (c): Purchase a 2016 Construction Fund One-Month United States Treasury Bill, in the amount of \$2,021,000.00.

A motion to approve was made by Mr. Wolinsky, and seconded by Mr. Gilbert. The motion passed unanimously.

2. Mr. Caroline requested that the Board authorize an additional pension deposit in the amount of \$50,000.00, to the Western Westmoreland Municipal Authority Defined Benefit Pension Plan, No. 65-601-6 N1, to be paid on June 18, 2020. A motion to approve was made by Mr. Lapia, and seconded by Mr. Wolinsky. Mr. Lapia asked Mrs. Wtorkowski when the Authority would no longer have an unfunded liability. Mrs. Wtorkowski stated that the Authority received the biennial actuarial information, which lists a remaining unfunded liability of \$60,170.00, but there are several factors besides additional payments that affect the unfunded liability. Mrs. Wtorkowski stated that, with the additional payment of \$50,000.00 being approved tonight, the Authority should be very close to eliminating the unfunded liability. The motion passed unanimously.

This concluded the Finance and Budget Committee report.

- C. Legal and Engineering Services Committee: Charles Gilbert: Mr. Gilbert stated that everything was already discussed, and he did not have a report.

12. Requisitions and PENNVEST Payments:

- A. Mr. Caroline requested Board ratification of Agenda Items 12A (1) and 12A (2):  
12A (1): Approve 2015/2016 Capital Improvement Fund Requisition No. 60 Scott Electric: \$84.79, and  
12A (2): Approve 2015/2016 Capital Improvement Fund Requisition No. 61: \$39,908.67, and authorize submission to PENNVEST.

A motion to approve was made by Mr. Wolinsky, and seconded by Mr. Watson. Mr. Konkus stated that he would be unable to vote for approval of Requisition No. 61 with the motion including payment to Scott Electric. Mrs. Wtorkowski apologized for not separating the requisition payments into two (2) separate items on the agenda. Mr. Wolinsky restated his motion to approve Agenda Item No. 12A (1) (2015/2016 Capital Improvement Fund Requisition No. 60, Scott Electric: \$84.79). The motion was seconded by Mr. Gilbert. The motion passed, 6-0, with an abstention by Mr. Konkus, who is an employee of Scott Electric. A memorandum, signed by Mr. Konkus, is attached to these minutes.

A motion to approve 2015/2016 Capital Improvement Fund Requisition No. 61: \$39,908.67 was made by Mr. Watson, and seconded by Mr. Wolinsky. The motion passed unanimously.

13. Board Member Comments:

- A. Mrs. McIntyre commended the management team on the work that was done (during the COVID-19 pandemic), stating that the Authority has a phenomenal management team. Mr. Wolinsky also commended the management staff.

14. Executive Session: A motion was made by Mr. Konkus, and seconded by Mrs. McIntyre, to enter into an executive session to discuss personnel matters. Mr. Lapia asked Mrs. Wtorkowski how the executive session would be handled, regarding recording of the meeting. Mrs. Wtorkowski stated that she would pause the recording feature, and leave the room, and Mr. Fisher would call her when the executive session has ended. Mr. Fisher stated that Mrs. Wtorkowski could remain for the executive session, because she is involved in the topic that will be discussed. The motion passed unanimously. The executive session began at 7:18 P.M.

A motion to return to the regular order of business was made by Mrs. McIntyre, and seconded by Mr. Wolinsky. The motion passed unanimously. The Board returned to the regular meeting at 7:21 P.M.

15. A motion to adjourn the meeting was made by Mrs. McIntyre, and seconded by Mr. Wolinsky. The motion passed unanimously. The meeting was adjourned at 7:21 P.M.

  
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Johanna Wtorkowski, Assistant Secretary-Treasurer

**MEMORANDUM**

TO: Secretary of the Board of Directors of  
Western Westmoreland Municipal Authority

FROM: Charles T. Konkus

DATE: June 18, 2020

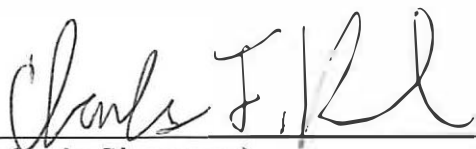
I, the undersigned, Director of Board of the Western Westmoreland Municipal Authority do hereby publicly announce and disclose that due to the following conflict, or possible conflict of interest, I am abstaining from voting of the hereinafter set forth matter coming before the Board of the Western Westmoreland Municipal Authority.

Nature of Possible Conflict:

Employee of Scott Electric, a supplier of electrical purchases made by the Authority.

Subject to be acted upon:

Approve Revenue Fund Requisition No. 342, Scott Electric, in the amount of \$148.91.



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(Member's Signature)

**MEMORANDUM**

TO: Secretary of the Board of Directors of  
Western Westmoreland Municipal Authority

FROM: Charles T. Konkus

DATE: June 18, 2020

I, the undersigned, Director of Board of the Western Westmoreland Municipal Authority do hereby publicly announce and disclose that due to the following conflict, or possible conflict of interest, I am abstaining from voting of the hereinafter set forth matter coming before the Board of the Western Westmoreland Municipal Authority.

Nature of Possible Conflict:

Employee of Scott Electric, a supplier of electrical purchases made by the Authority.

Subject to be acted upon:

Approve 2015/2016 Capital Improvement Fund Requisition No. 60, Scott Electric, in the amount of \$84.79.



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(Member's Signature)

# Western Westmoreland Municipal Authority

## Assistant Manager's Report

June 18, 2020 Board Meeting

Monthly Maintenance Report

May 2020

### Weekly Plant Maintenance: (Performed Every Week)

- Gas Purifier Inlet & Outlet H<sub>2</sub>S Readings
- Maintenance/Grease All 4 Digester Mixer Units
- Thickener - Oil and Torque Box Checks
- Clean Grit Pump Sight Glass
- Check Oil Levels in Both Final Clarifier Drives
- Clean RAW Sewage Level Control Transducers
- Pull and Pump Scum 2-3x week
- Broom/Hose Final Clarifiers
- Pump Final Scum Pits
- Remove Rags from Thickener Influent Box
- Dissolved Oxygen Sensor Maintenance
- Rotate and grease new RAW/Recycle Sewage Pumps
- Alternate Duperon Screening equipment/Washer Compactor

### Monthly Plant Maintenance: (Performed Every Month)

- Gas Purifier pH Testing
- Fill Digester Overflow P-Traps
- Clean Boiler Strainers
- Flush Digester Level Sensors
- Bump Test All 36 Gas Monitoring Units
- Clean Grit Pump Screw Conveyor
- Wash Down Serpentine Conveyor & Tray
- Test Emergency Shower/Eyewash Stations
- Check/Replace all MCC's, RTU's, Drives and Centrifuge Panel Filters

### General Plant Maintenance:

- Complete maintenance performed on all MUA Units
- Cleaned out new pump station storm drains
- Cleaned all rooftop drains
- Replaced control building hot water heater
- Completed maintenance on Whipps Gates
- Maintenance performed on Effluent strainer
- Complete maintenance performed on Grit Building HVAC units
- Complete maintenance performed on Odor control units 1,2,3,4
- Completed fire extinguisher and building inspections
- Replaced gas sensor in Recycle wet well
- Digester drip trap maintenance
- Digester flame trap maintenance
- Digester sediment trap maintenance
- Troubleshoot Dystor Allen Bradley touchscreen
- Complete maintenance performed on all entrance gates
- Complete maintenance performed on all garage doors
- Bump test gas sensors
- Complete maintenance performed on Dystor pressure relief valves
- Installed all phase 1 outside lighting fixtures
- Weed whacking and weed killing entire plant grounds





Western Westmoreland Municipal Authority  
**ENGINEERS REPORT**

June 18, 2020

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Major engineering activities for the month are summarized below:

**WET WEATHER ISSUES**

- *COA / LTCP / CAP / TAPR:*
  - Upcoming Critical Dates:
    - Quarterly Report due to PADEP on July 30, 2020

**COA IMPROVEMENT PROJECT PHASE 1**

- *Project Status:*
  - Awaiting project closeout from PENNVEST and DEP

**COA IMPROVEMENT PROJECT PHASE 2**

- Project Status
  - Awaiting project closeout from PENNVEST and DEP

**COA IMPROVEMENT PROJECT PHASE 3**

- Received response from DEP regarding 3<sup>rd</sup> Amendment to the COA
- E&S/NPDES Stormwater permit received
- Received Joint 105 Permit
  - Coordinating with DEP
    - Collective Efforts completed Wetland determination field work
    - Updated plan and profiles to show wetlands
    - Provided updated resource impact plan sheets and impact tables
    - Conducted HEC-RAS evaluation of coffer dams
- PENNVEST application officially accepted by DEP and PENNVEST
- Coordination of lateral connections with WWMA and updating of drawings as required

**PRIMARY CLARIFIER UPGRADES PROJECT**

- Bids were opened on 5/27, only 2 bids received
- Low bid (Wayne Crouse) was around \$1.2 M
- Bids higher than expected, bids will most likely be rejected and scope reduced
- Re-bid effort will be coordinated with Switchgear bid so that available funds can be assessed

Wade Trim, Inc.  
Three Gateway Center  
401 Liberty Avenue.  
Suite 1600  
Pittsburgh, PA 15222

412.454.5566  
412.454.9001 fax  
[www.wadetrim.com](http://www.wadetrim.com)

### **SWITCHGEAR REPLACEMENT PROJECT**

- Project was advertised in the Tribune Review on 6/6
- Pre-bid meeting is set at the plant for 6/17
- Bid opening scheduled for 6/30

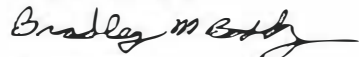
### **PLANT OPERATION MODELING**

- Submitted draft modeling report to WWMA for review
- Have received some preliminary comments, expecting additional comments
- Meeting will be scheduled to discuss comments and next steps

### **GENERAL**

- Completed Chapter 94 determinations for Valvoline Instant Oil and Montrose Subdivision

Respectfully Submitted,  
WADE TRIM, INC.



Bradley M. Boddy, PE  
Project Manager